FCS Conference Graphical Control Software- User Manual



BXB ELECTRONICS CO., LTD.
6F.-1, No.288-5, Xinya Rd., Qianzhen Dist.,
Kaohsiung City, 80673, Taiwan (R.O.C.)
T: +886 7 970-3838
Fax: +886 7 970-3883

www.bxb.tw

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System Requirements

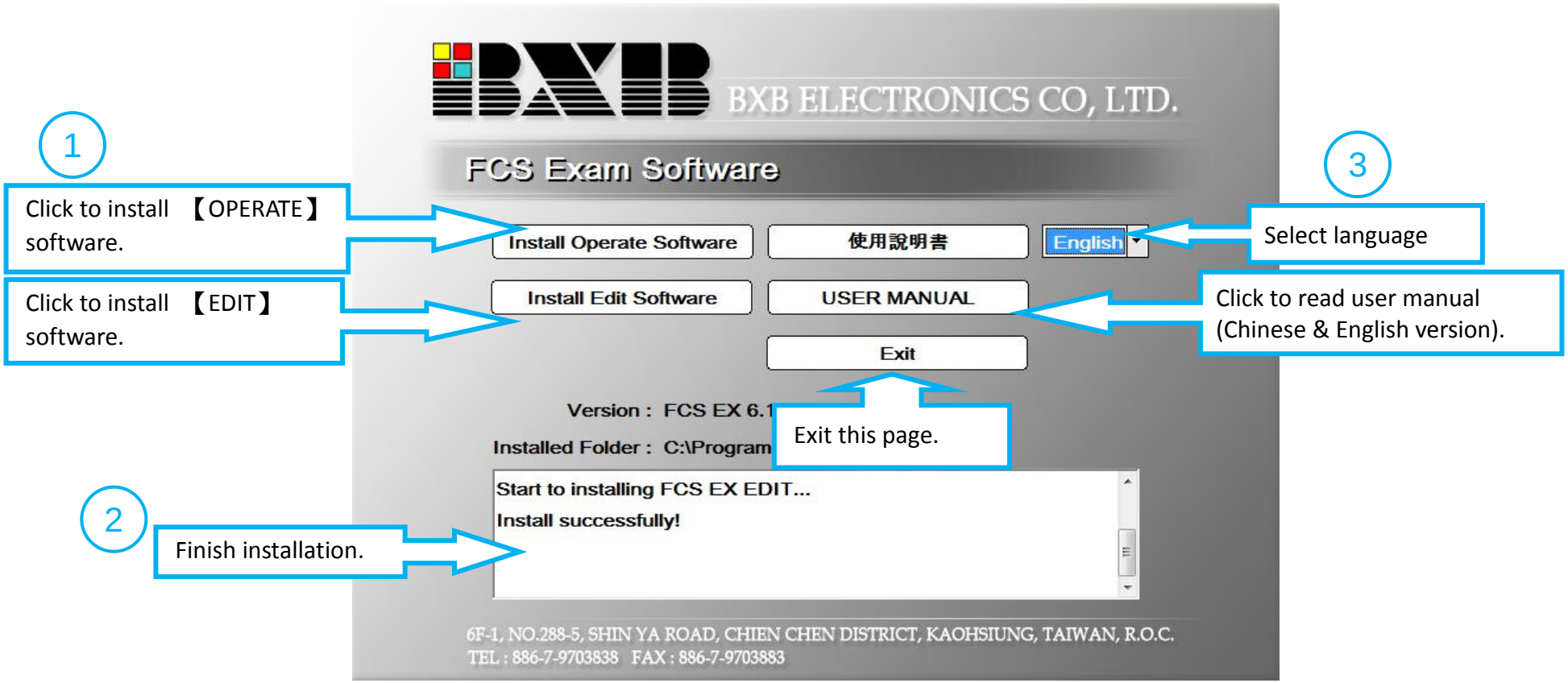
- Windows® 2000, Windows® XP, Windows® 7
- Please note that Windows® VISTA is not compatible.
- Processor: CPU 1GHz or more.
- Memory: 1G RAM or more.
- Hard disk space: 256 MB or more.
- CD-ROM or DVD driver (for installing applications from CD).
- Mouse, monitor, keyboard.

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Software Installation Procedure

1. Place the software CD into CD-ROM driver and you'll see the window below, and then start the installation.
2. There are 2 programs of software:【OPERATE】&【EDIT】. Both of them should be installed to operate the conference control function.
3. 【OPERATE】: Executive client; upload pre-edited files first and then connect with the conference main control unit to operate (please see the instruction below).
   【EDIT】: Edit client; all conference configurations are set here. Export the file after editing. To modify the edited file, just import the file again (please see the instruction below).

Please follow the following steps to complete installation.



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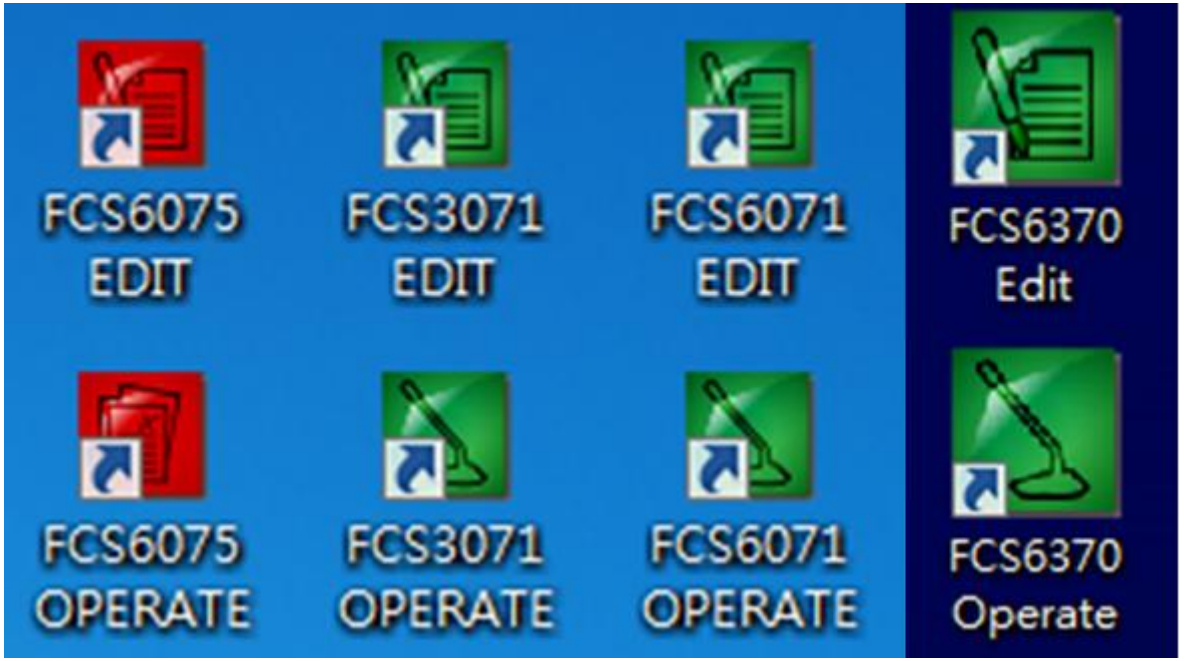
Start【EDIT】Software

Shortcuts will be shown on the desktop after the software has been installed. There are 【EDIT】 and 【Operate】 programs.

BXB provides 4 versions of conference software:
FCS 3071: Conference control
FCS 6071: + voting function
FCS 6075: + voting and exam functions
FCS-6370: Conference control (with TCP-IP)

Click on【**FCS_ EDIT**】 to enter.

In Windows® 7, the system must be operated under administrator mode.



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【EDIT Software Instructions】

Language: It supports 14 languages, including English, Traditional &Simplified Chinese, French, Spanish, Russian, Korean… etc.

Seat Arrangement: Create/ arrange seat blocks and edit attendee's data.

Attendee Data: Pre-edit attendees' information, increasing conference's efficiency.

Agenda: Edit conference topic, welcome content, and schedule.

Voting: Pre-edit voting agenda and other options including voting unit's model,

registered / ballot voting, and voting time (not included in FCS-3071).

Camera Setting: Edit each preset point of the corresponding microphone.

Data Import: Import pre-edited data to revise again.

Data Export: Export edited data to operate the software.



Examination: Pre-edit exam questions with the form of graphics, texts, or the both (not included in FCS-6071 and FCS-3071).

Exit: Press to exit when finishing editing.

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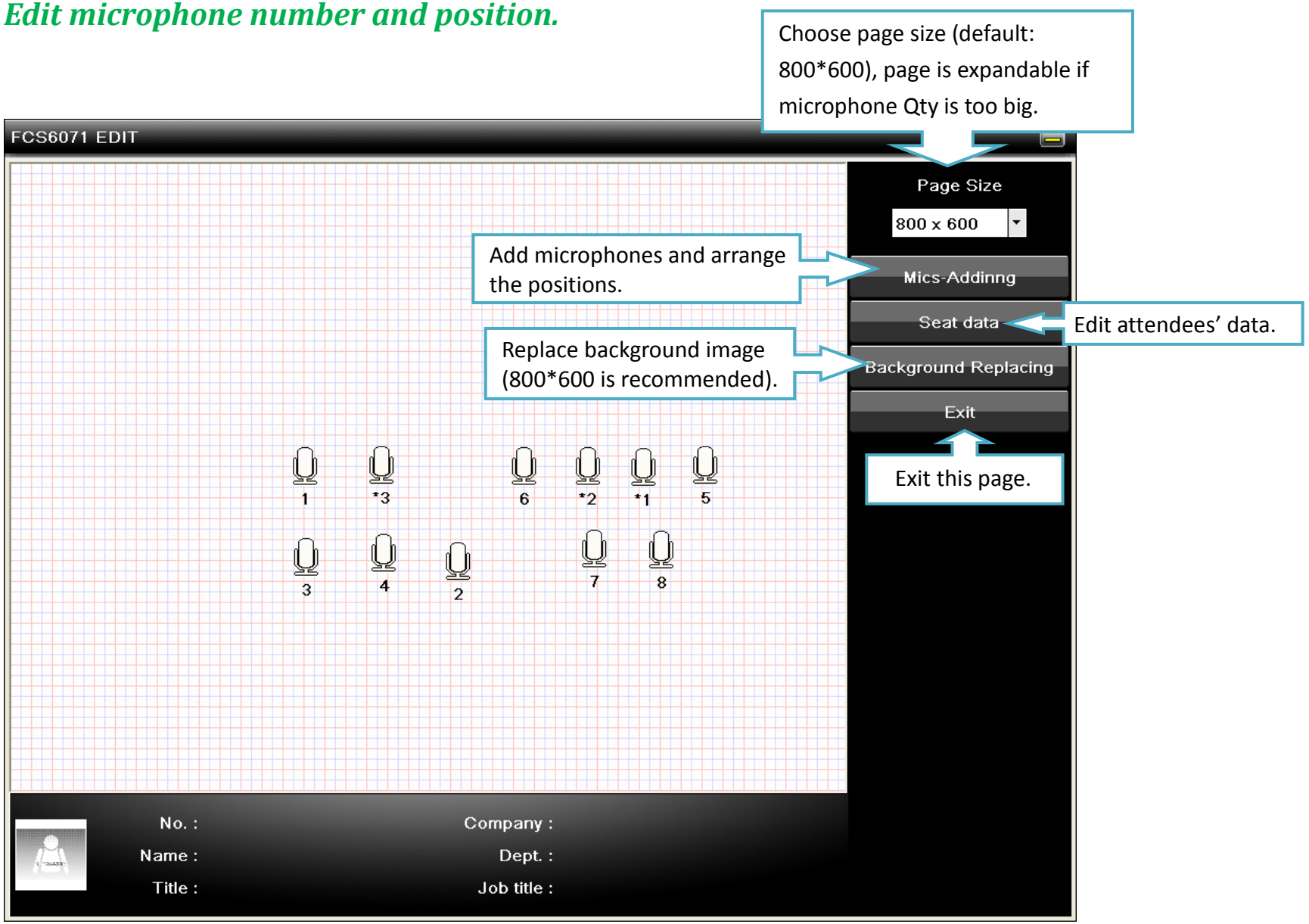
Select language



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1. Seat Arrangement: Edit microphone number and position.

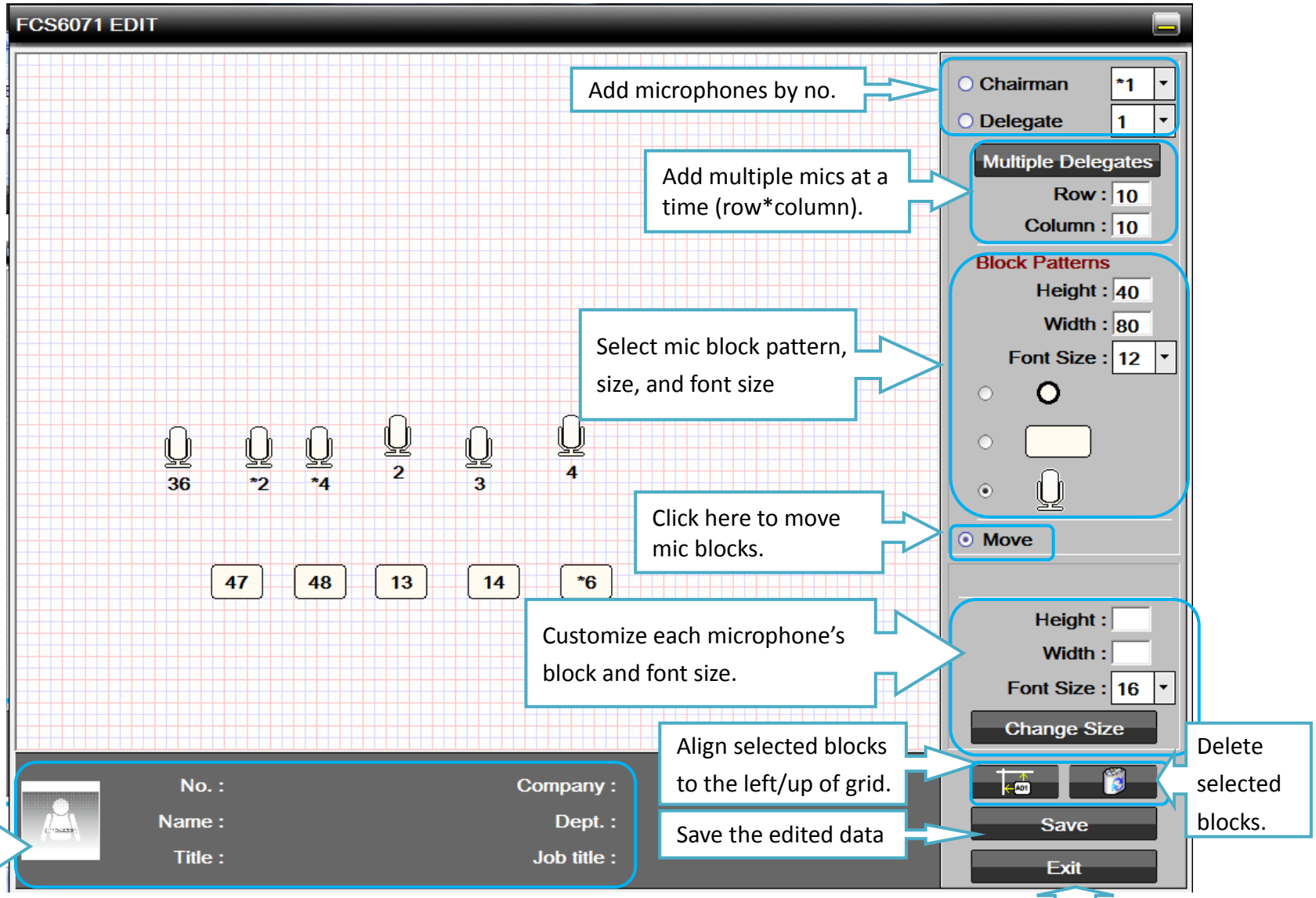




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1-1 Seat Arrangement: Add/ remove microphone and arrange position.

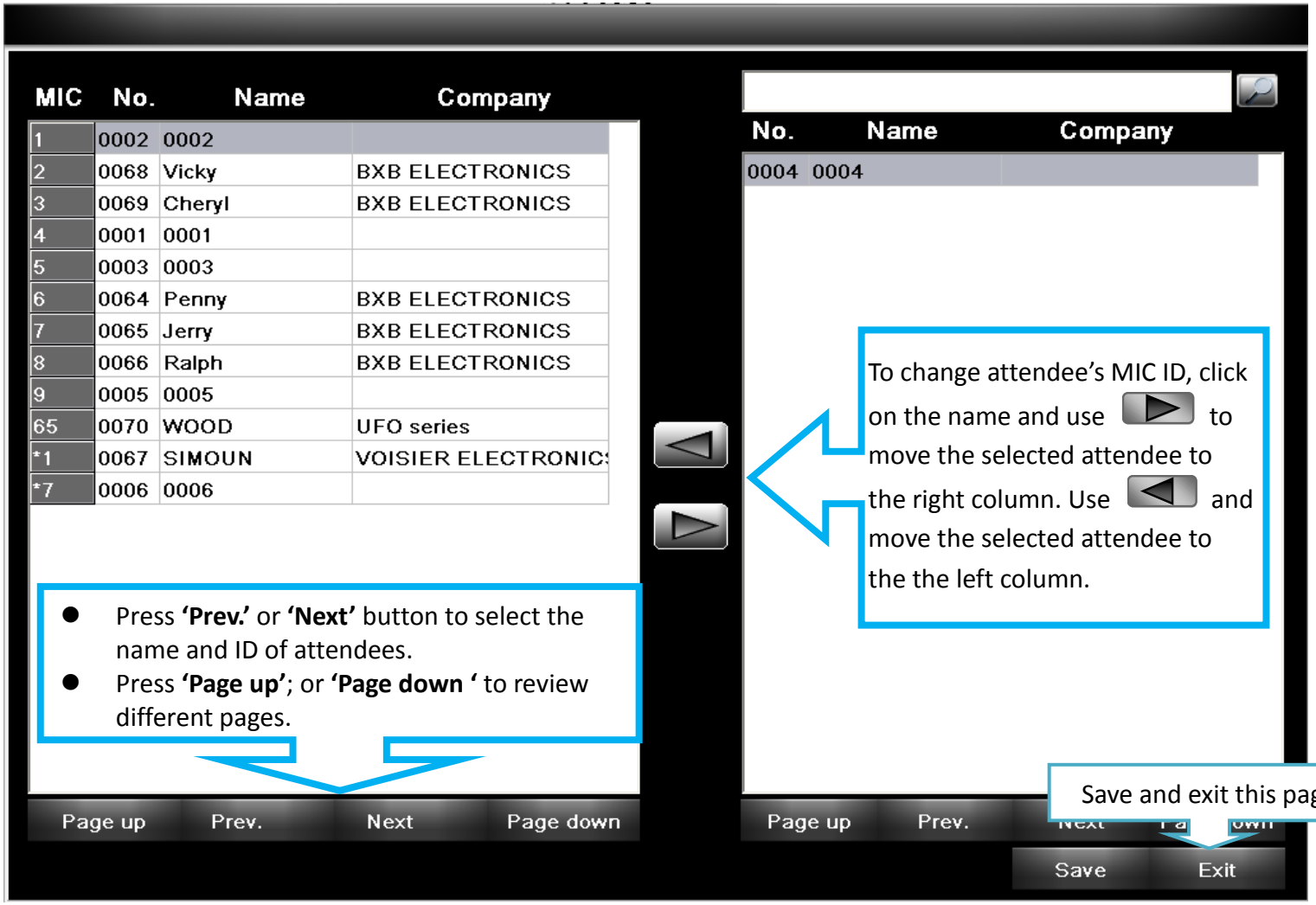
Mics-Addinng



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1-2 Seat Arrangement：Seat Data

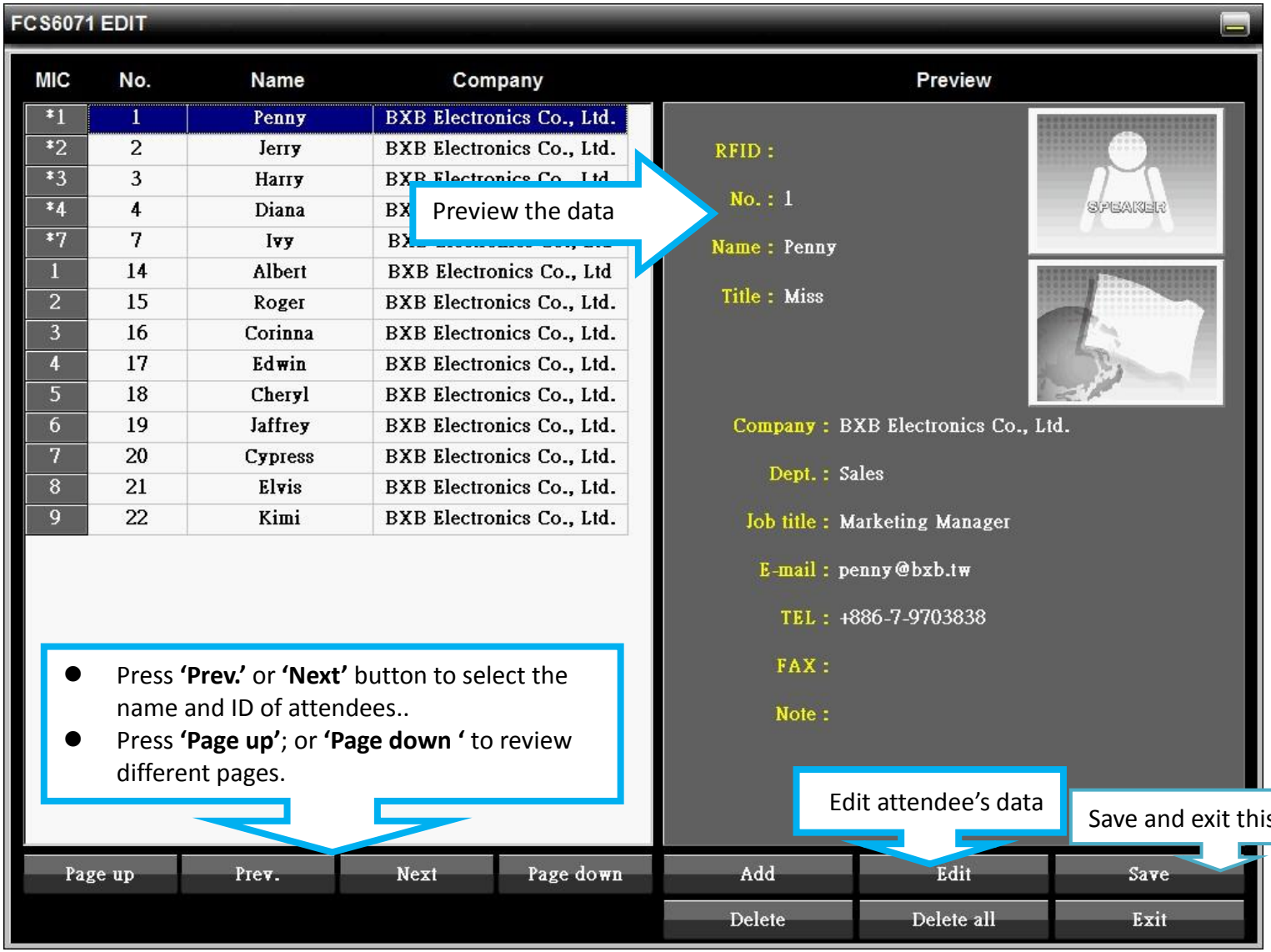
Seat data



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2. Attendee Data: Edit/ Add/ Fix attendee data.

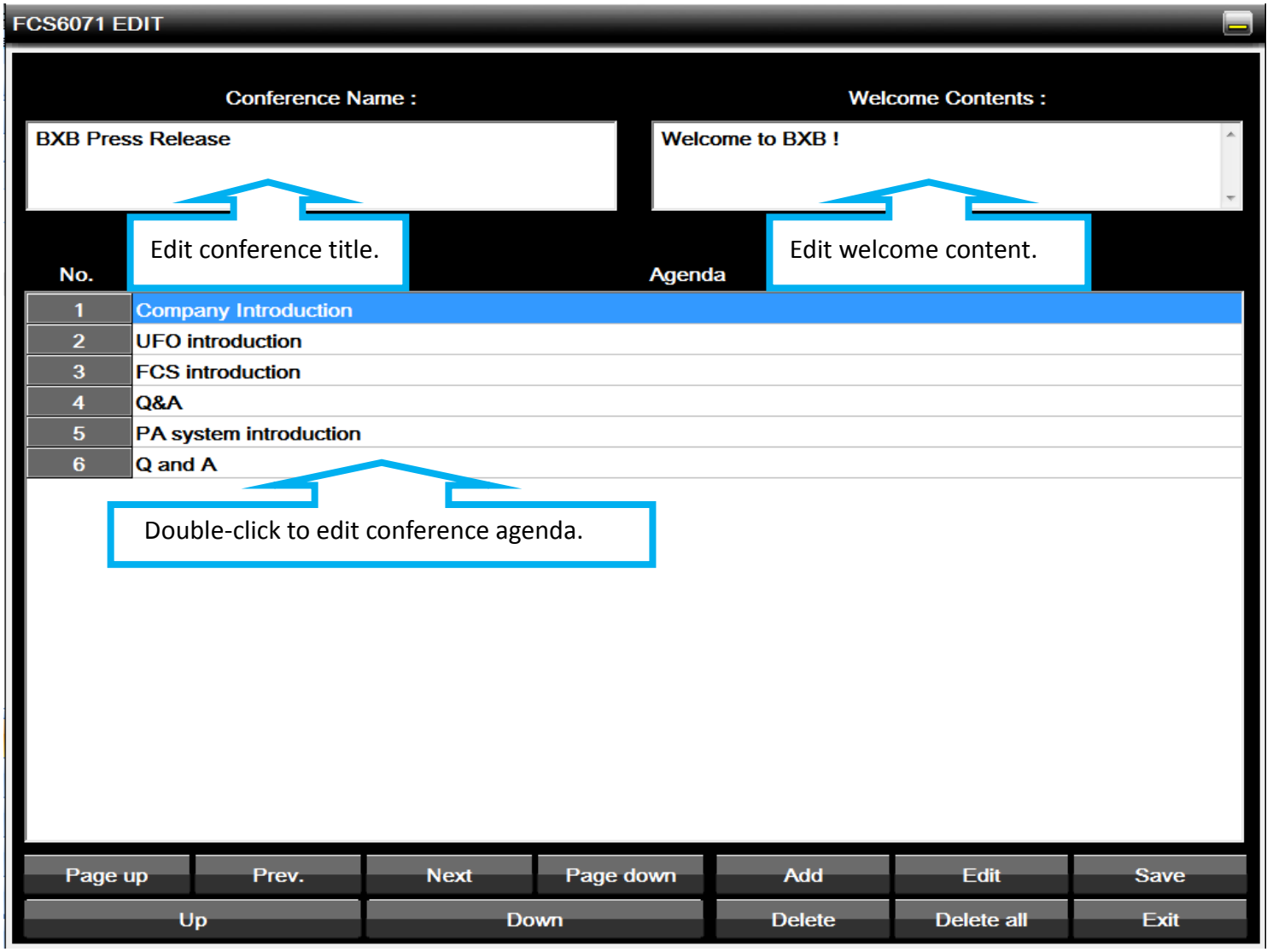




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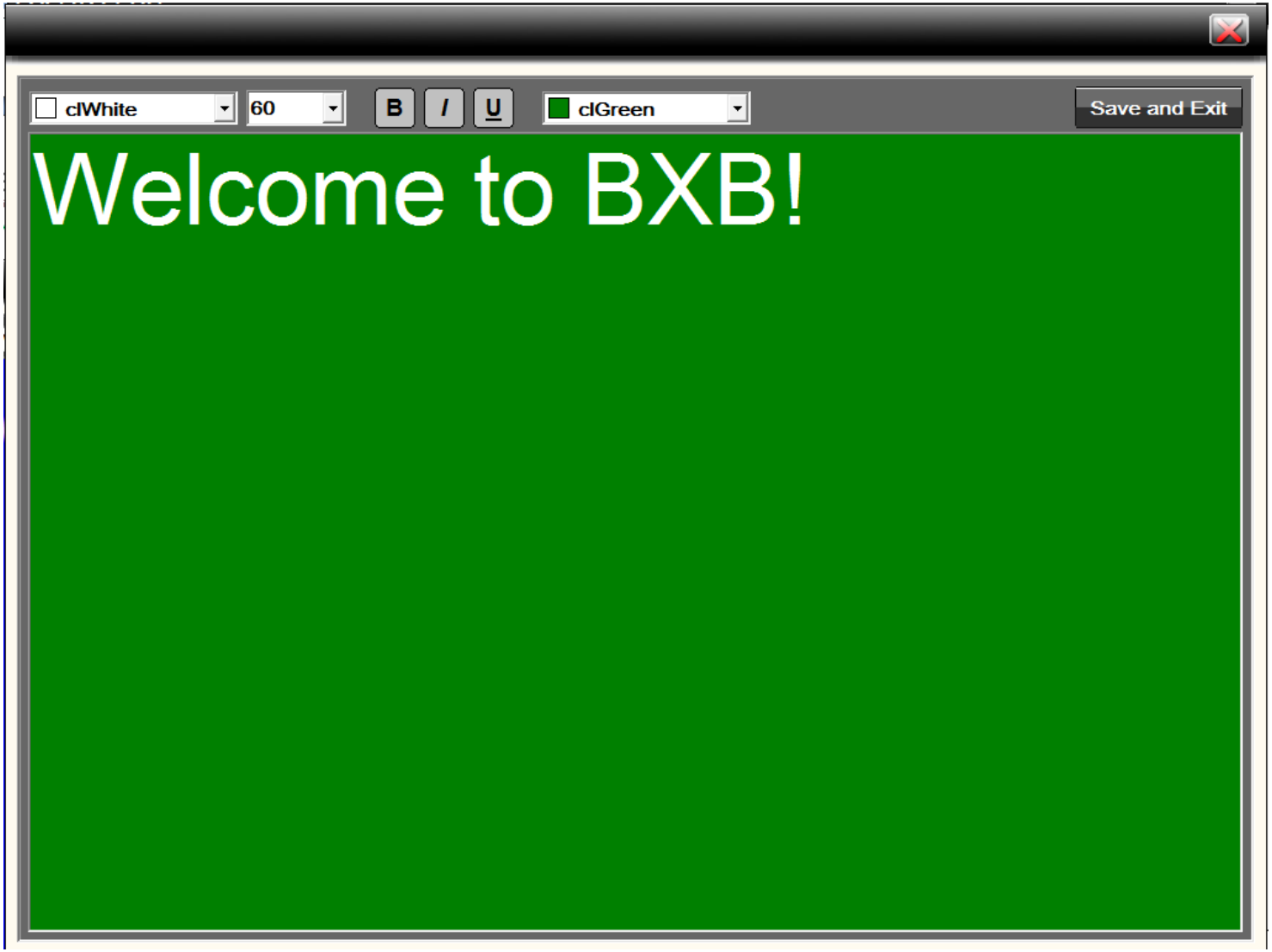
3. Agenda: Edit/ Add/ Fix Conference Schedule and Welcome Content.





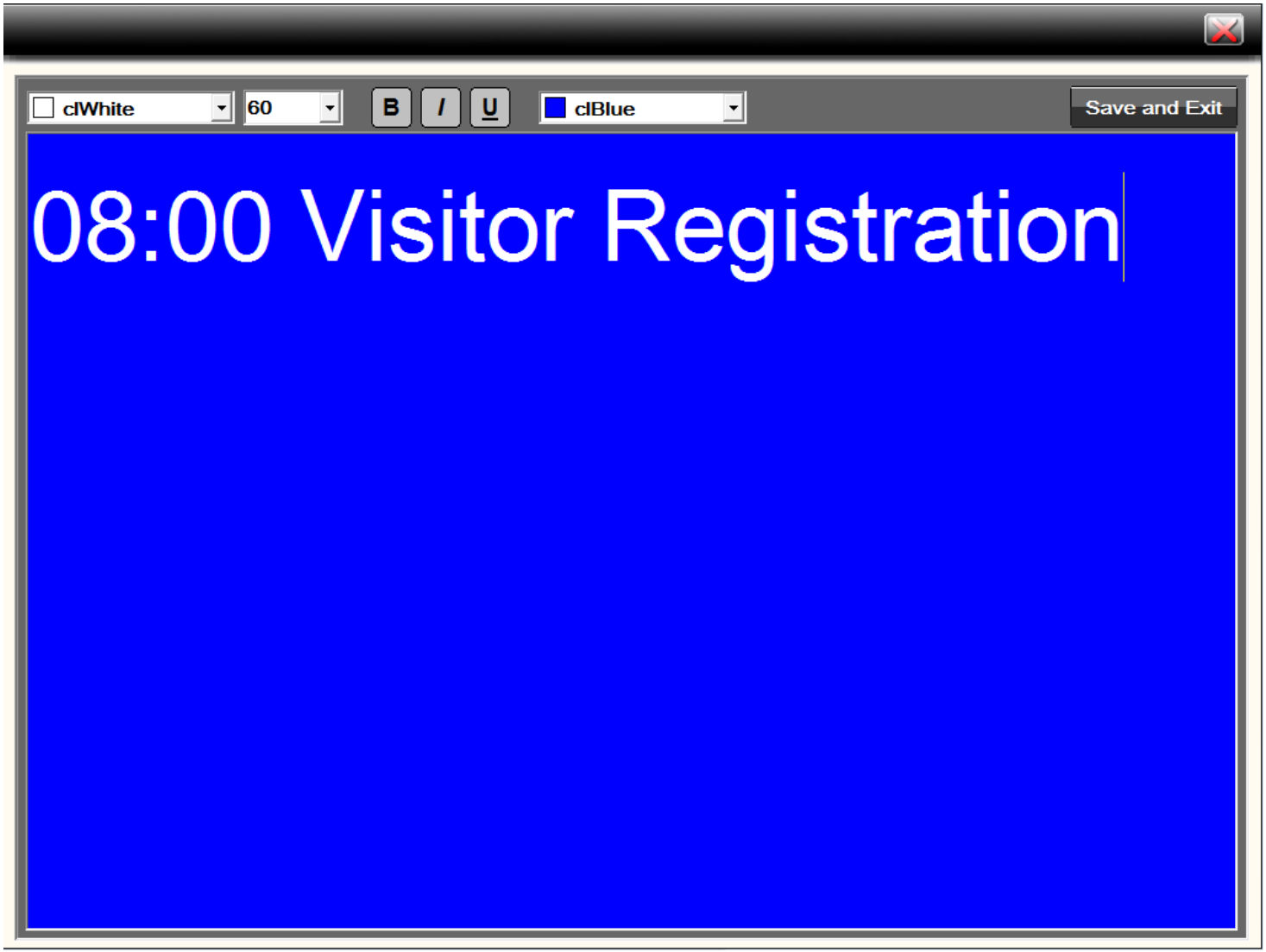
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3-1 Welcome Content: Change Color, Size, Pattern, and Background Color



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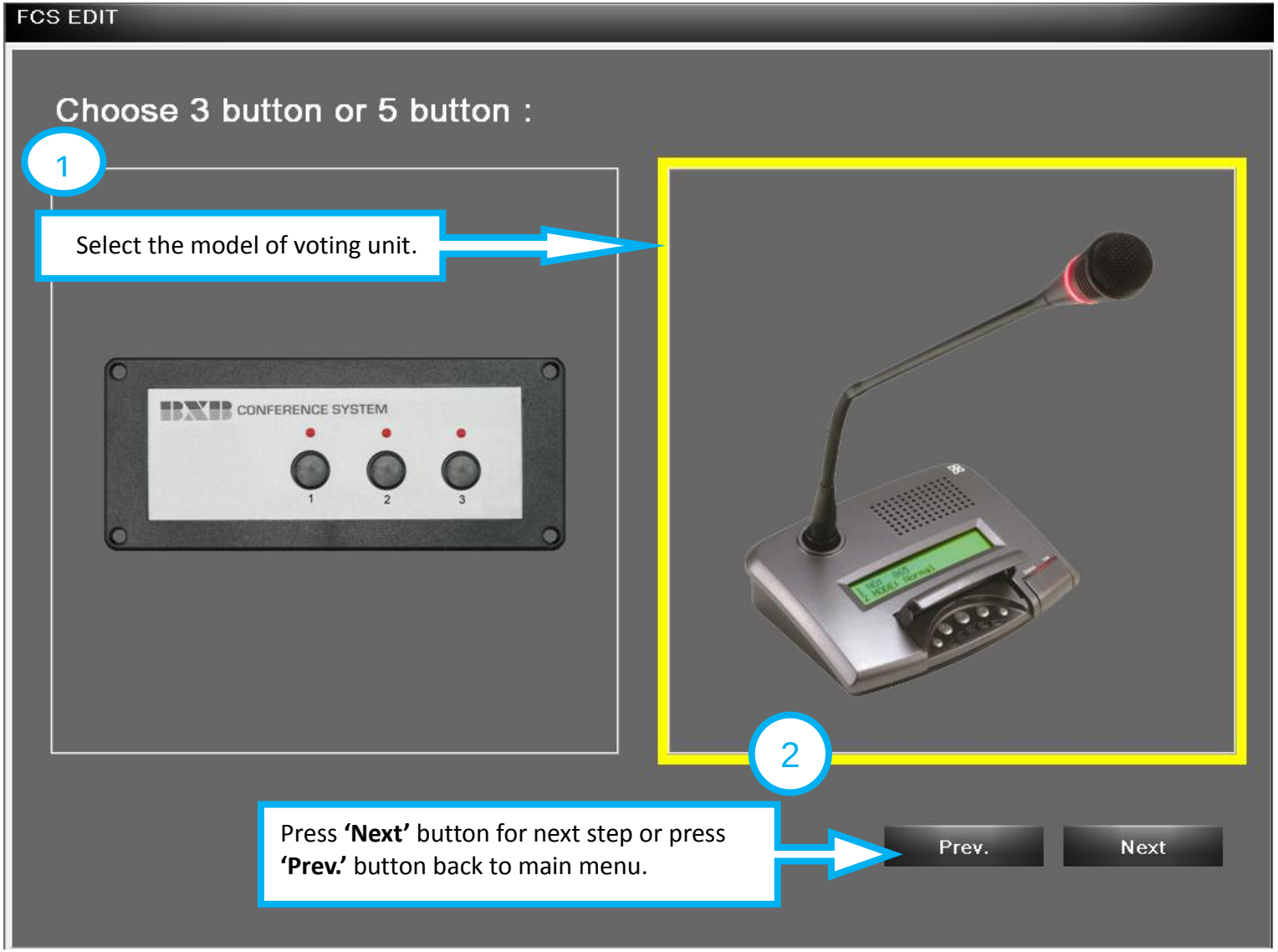
3-2 Conference Agenda: Change Color, Size, Pattern, and Background Color



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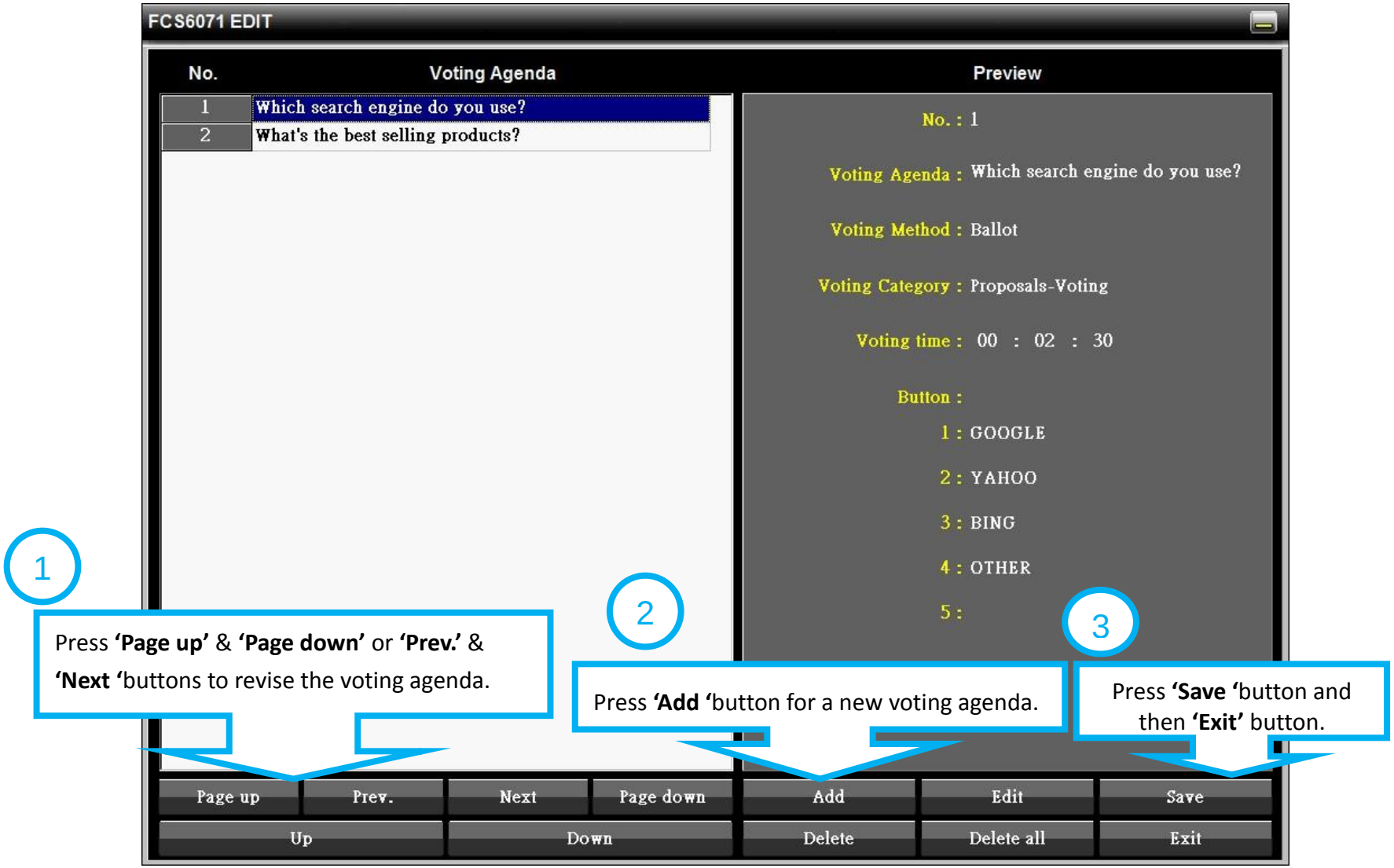
4. Voting: Choose the model of voting unit& edit agenda (FCS-3071 does not have this function)





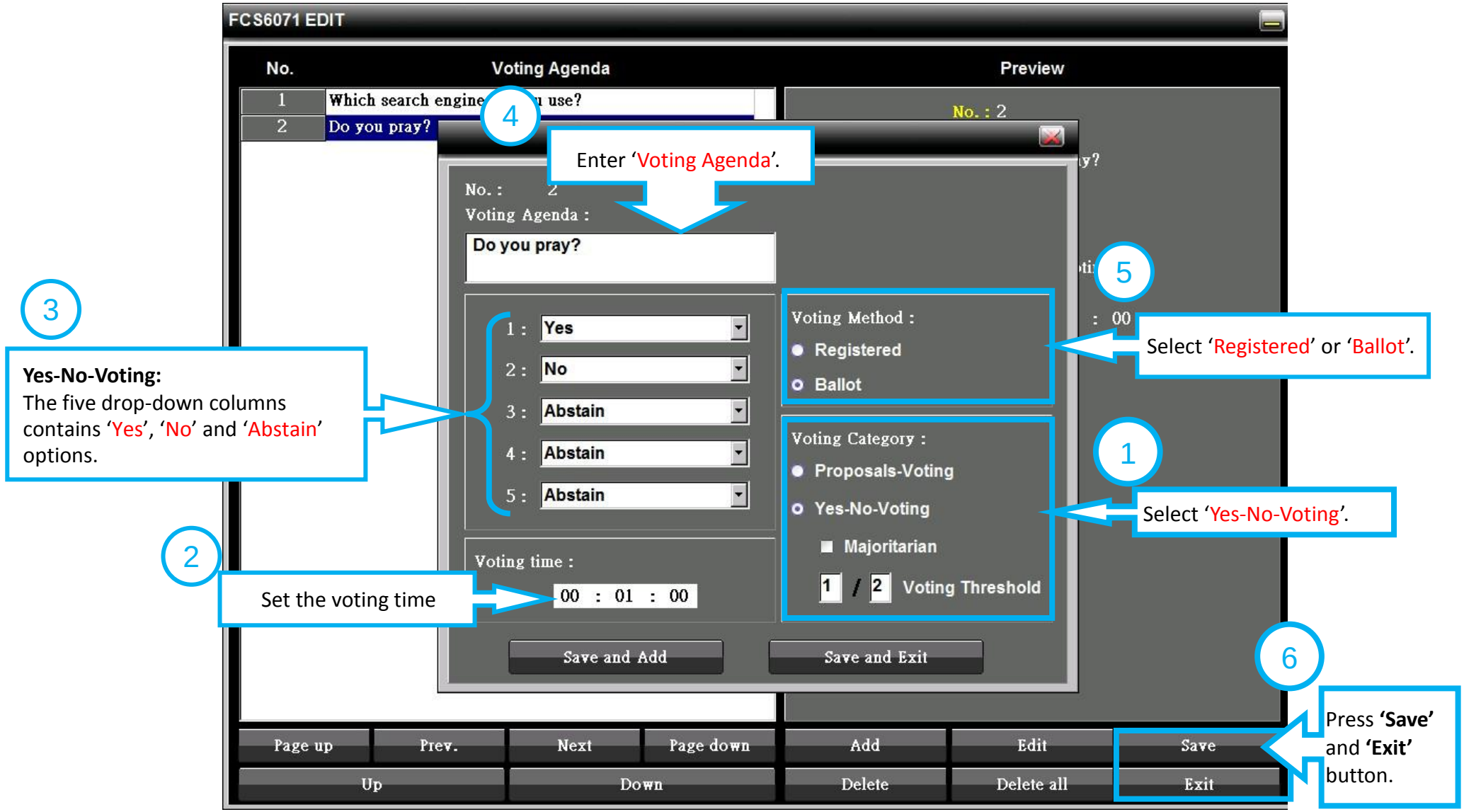
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4-1 Voting: Add/edit voting agenda.



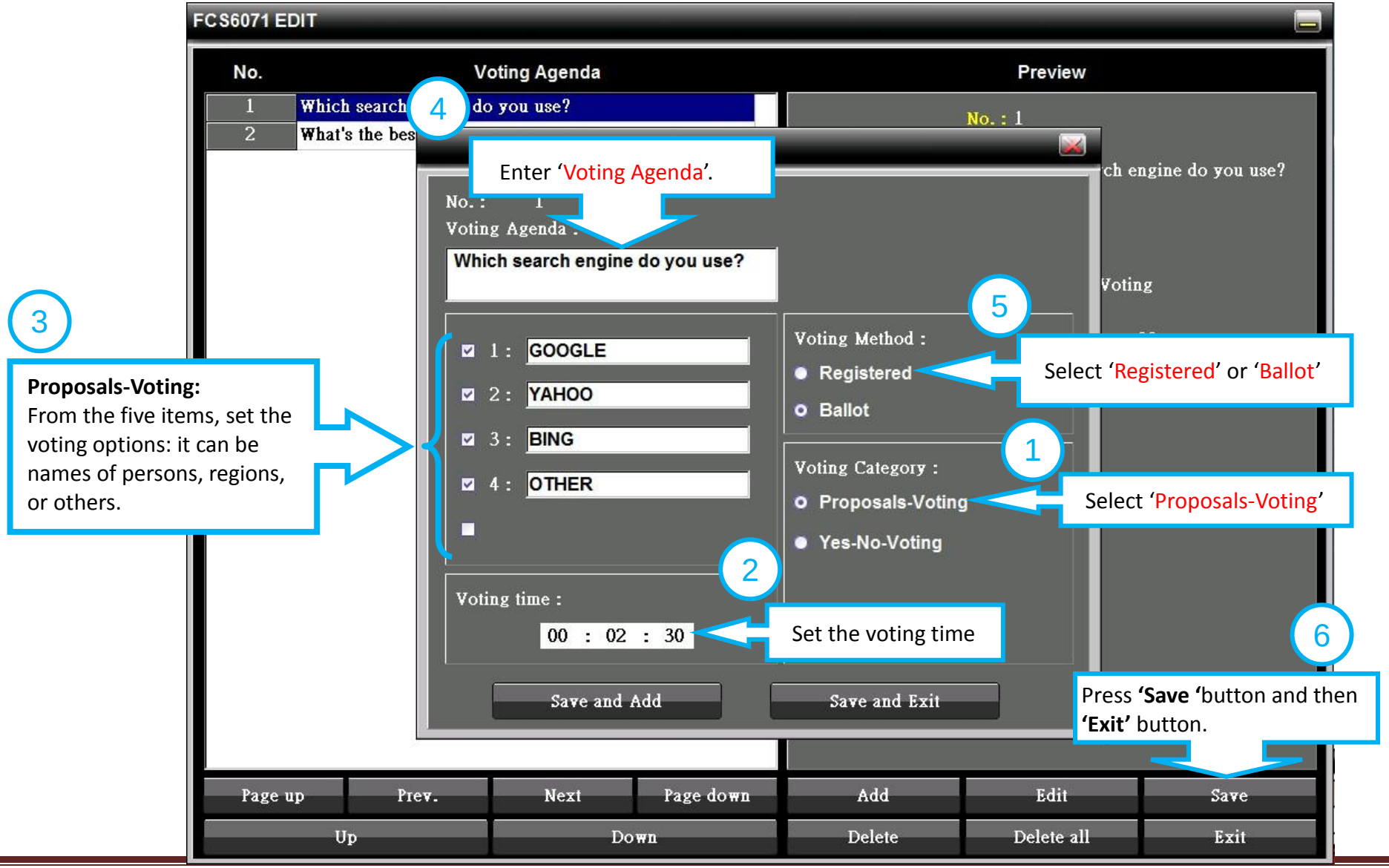
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4-2 Voting: Add/edit voting agenda& method-Yes-No-Voting



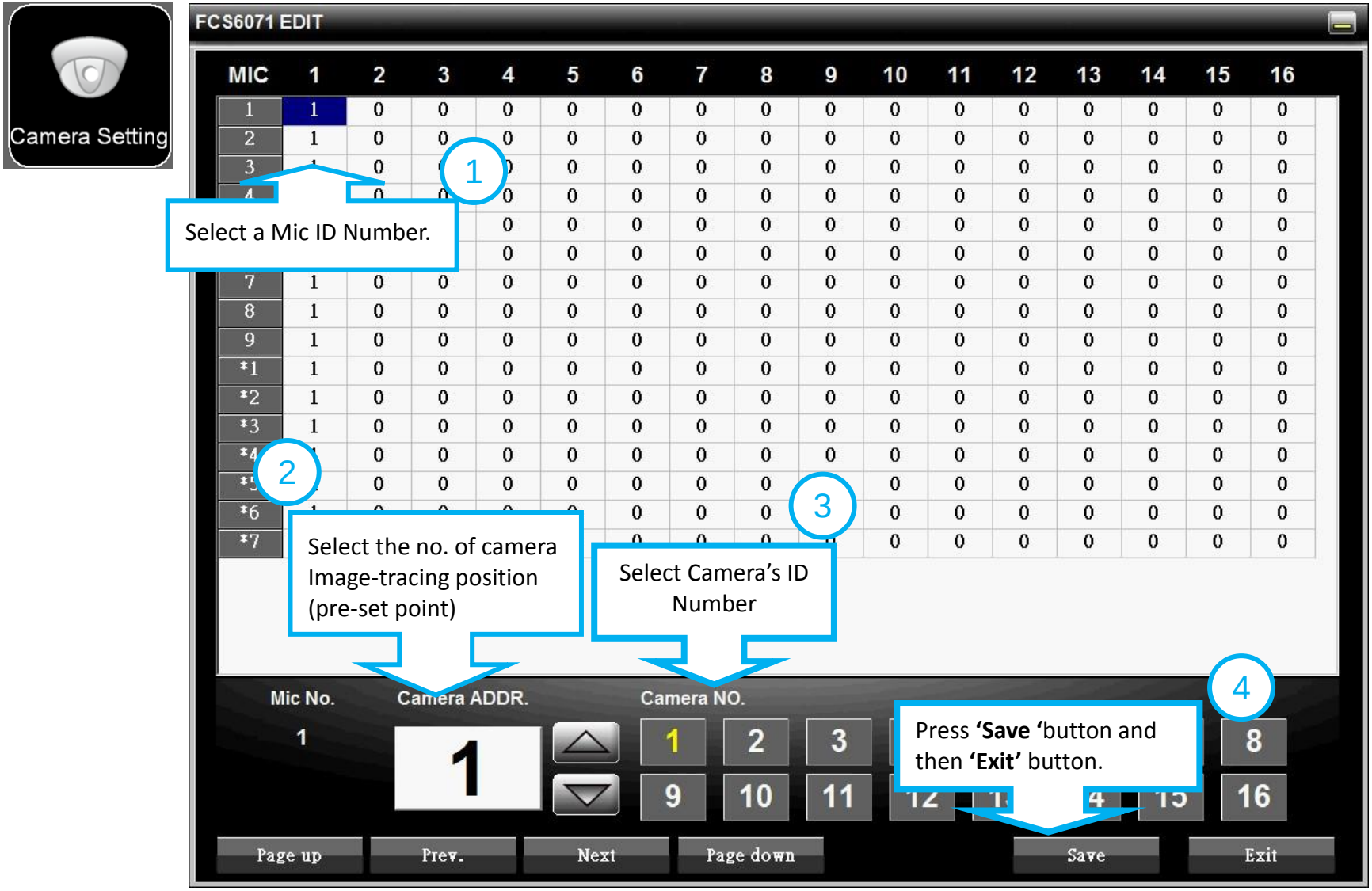
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4-3 Voting: Add/Edit voting agenda& method-Proposals-Voting



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5. Camera Setting: camera coding and preset point setting



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6. Data Import:

Re-edit the file you have saved before.



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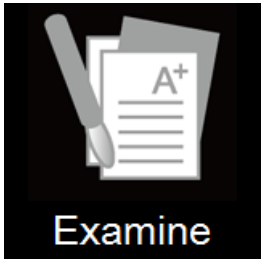
7. Data Export:

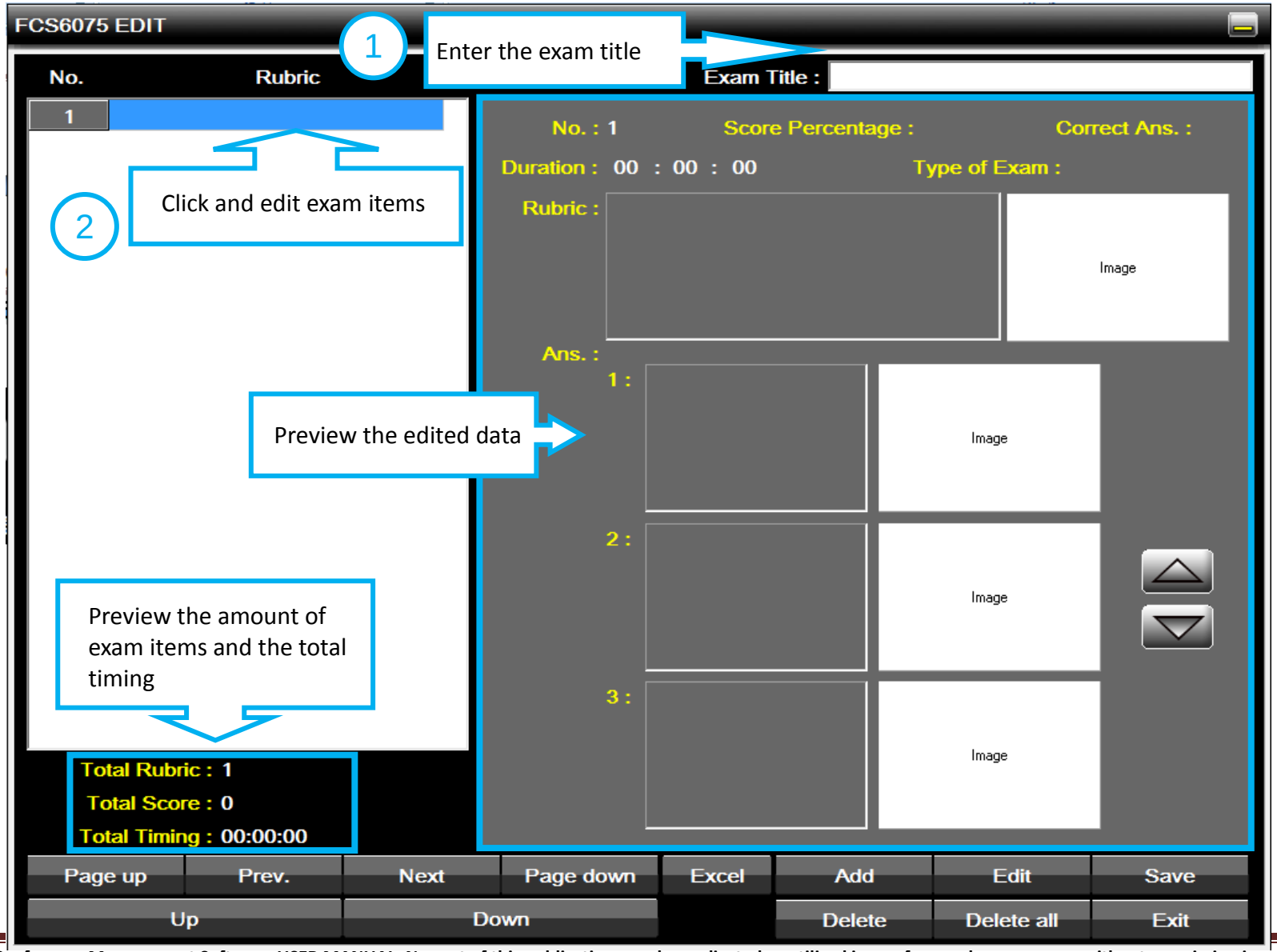
When all settings are edited well, the file can be exported to 【Operate System】 for operation.



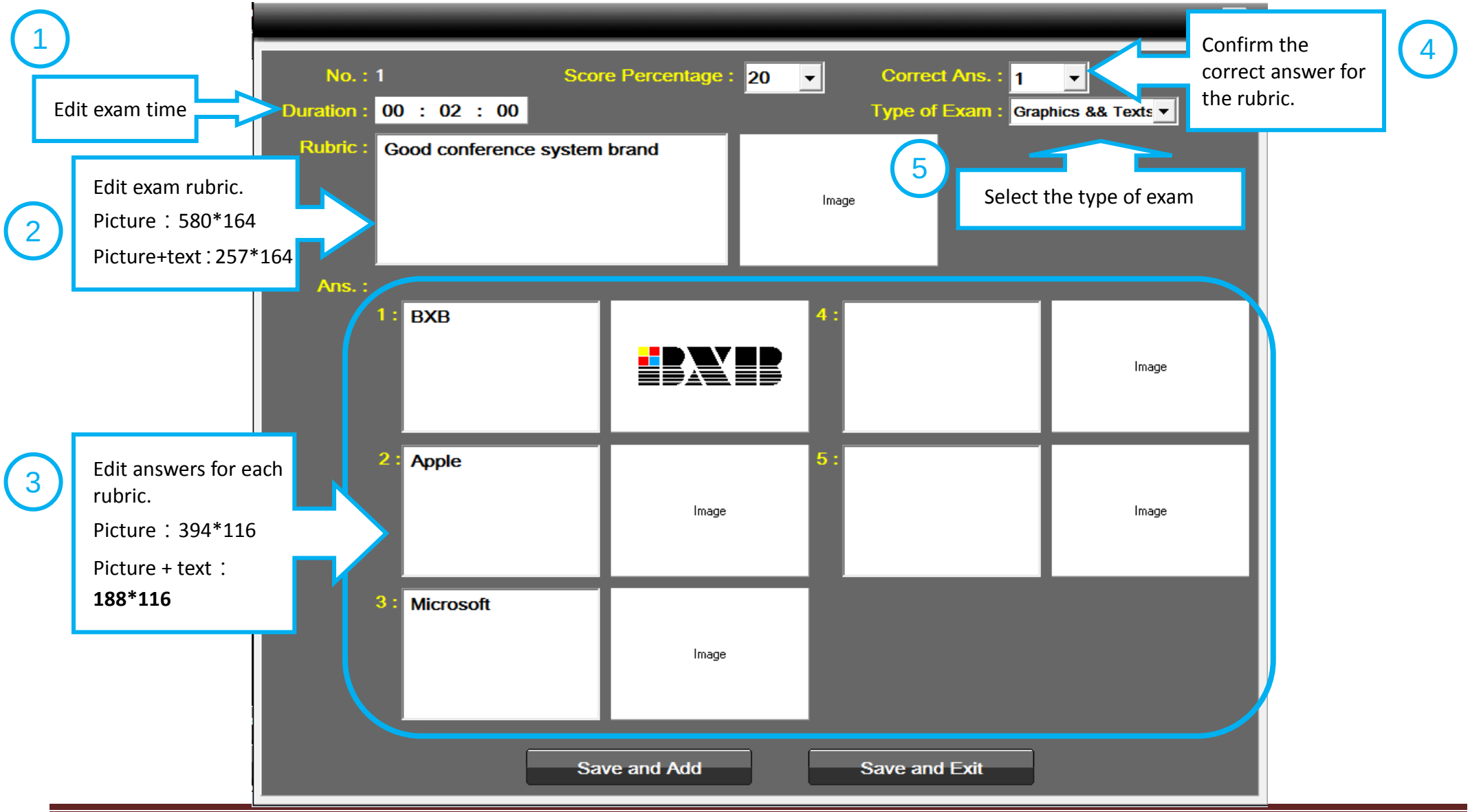
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8. Examine: Edit/Revise/Add Exam Items (FCS-3071&FCS-6071 do not have this function)





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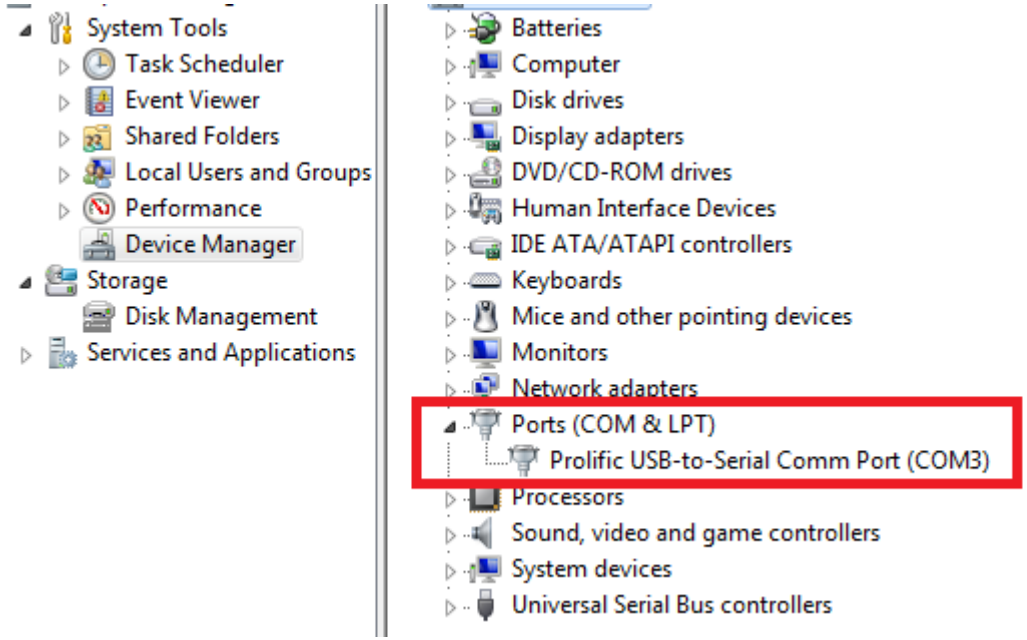


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Start【OPERATE】 Software

- 【OPERATE】software of version FCS3071, FCS-6071, FCS-6075, FCS-6370 is connected with FCS control unit only by using COM Port (RS232).

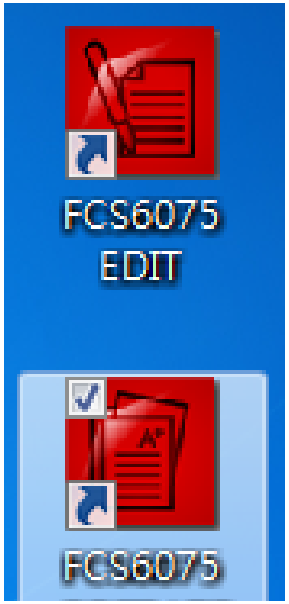
To operate【OPERATE】software, please confirm if your computer possesses ports. Using USB-to-Serial Comm Port as the adaptor is also applicable. The range should be set from COM1 to COM10.



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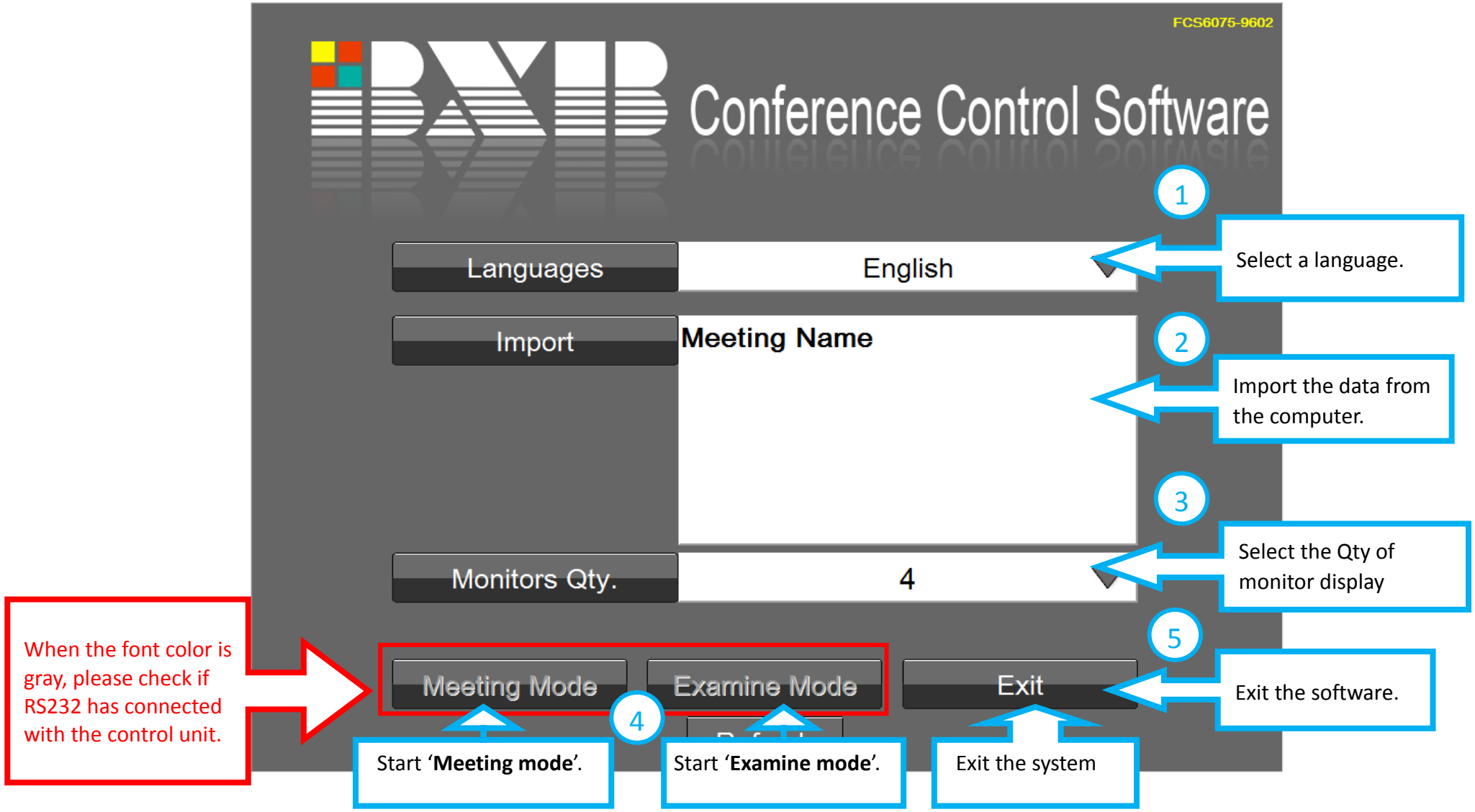
After the software has been installed, the shortcut (see picture on the right side) will be shown on the desktop. Click the shortcut to start.

In Windows® 7, the system must be operated under administrator mode.



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【'OPERATE' Software Instructions- Conference Mode】



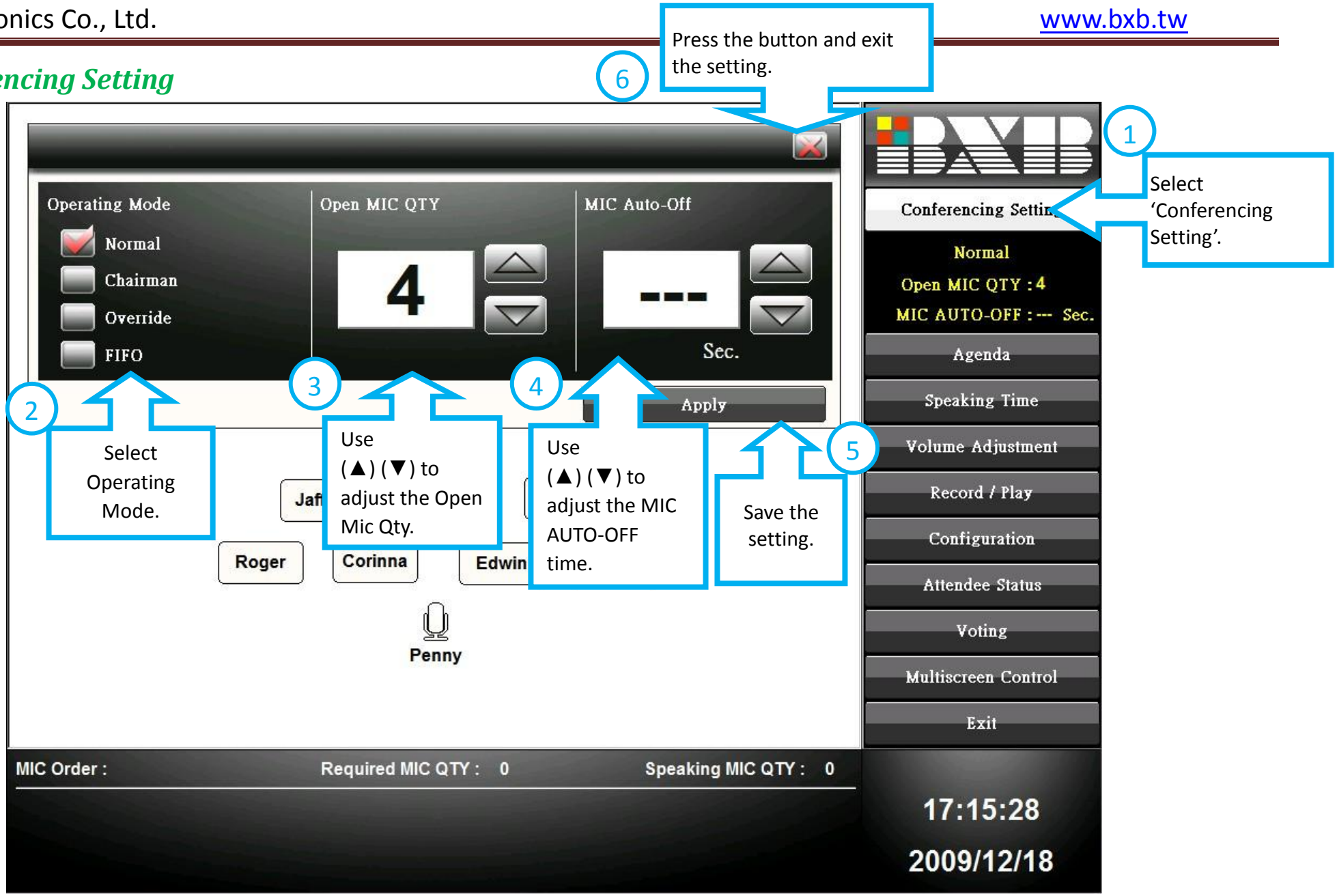
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FCS3072 Entry



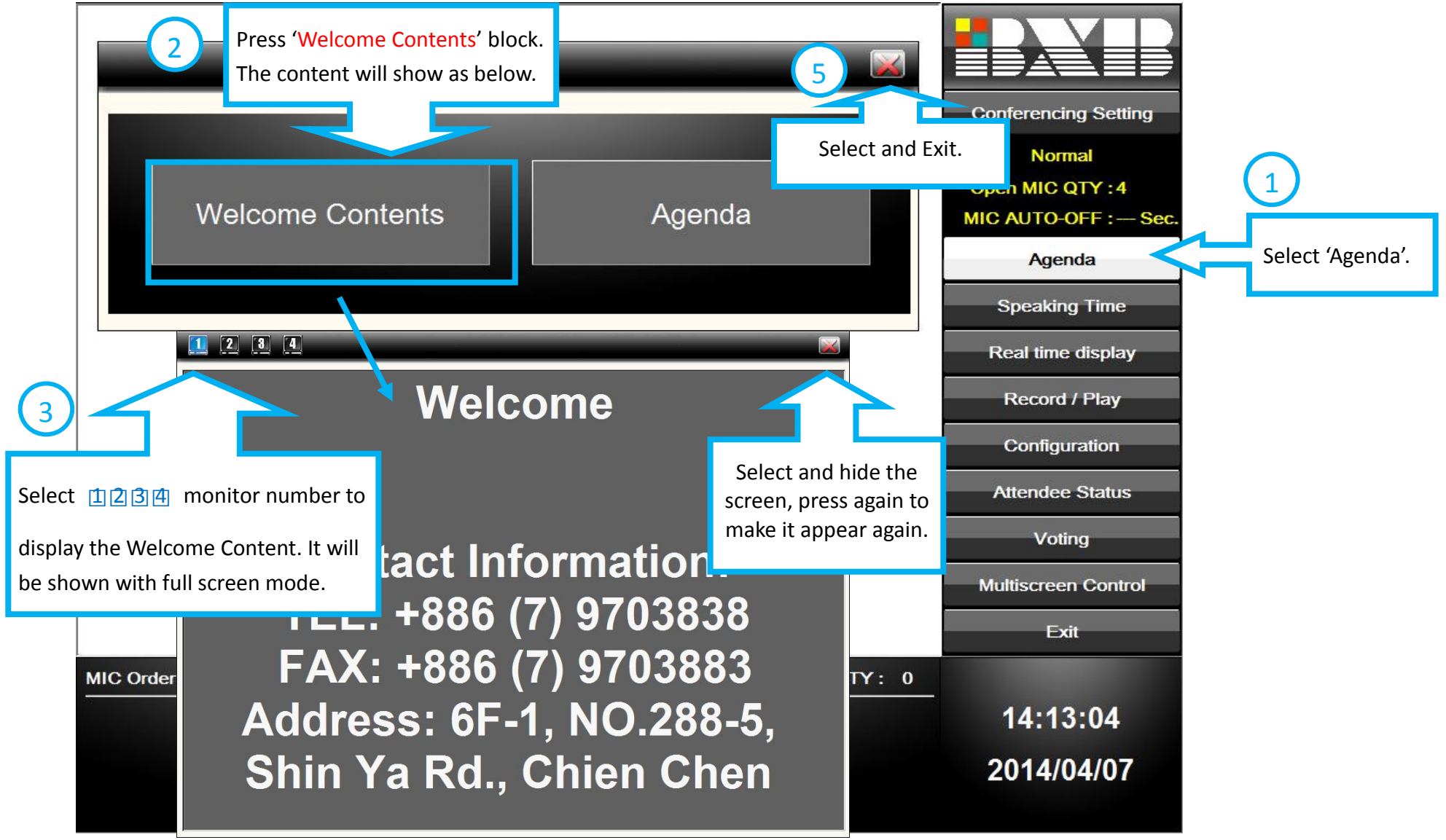
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1. Conferencing Setting



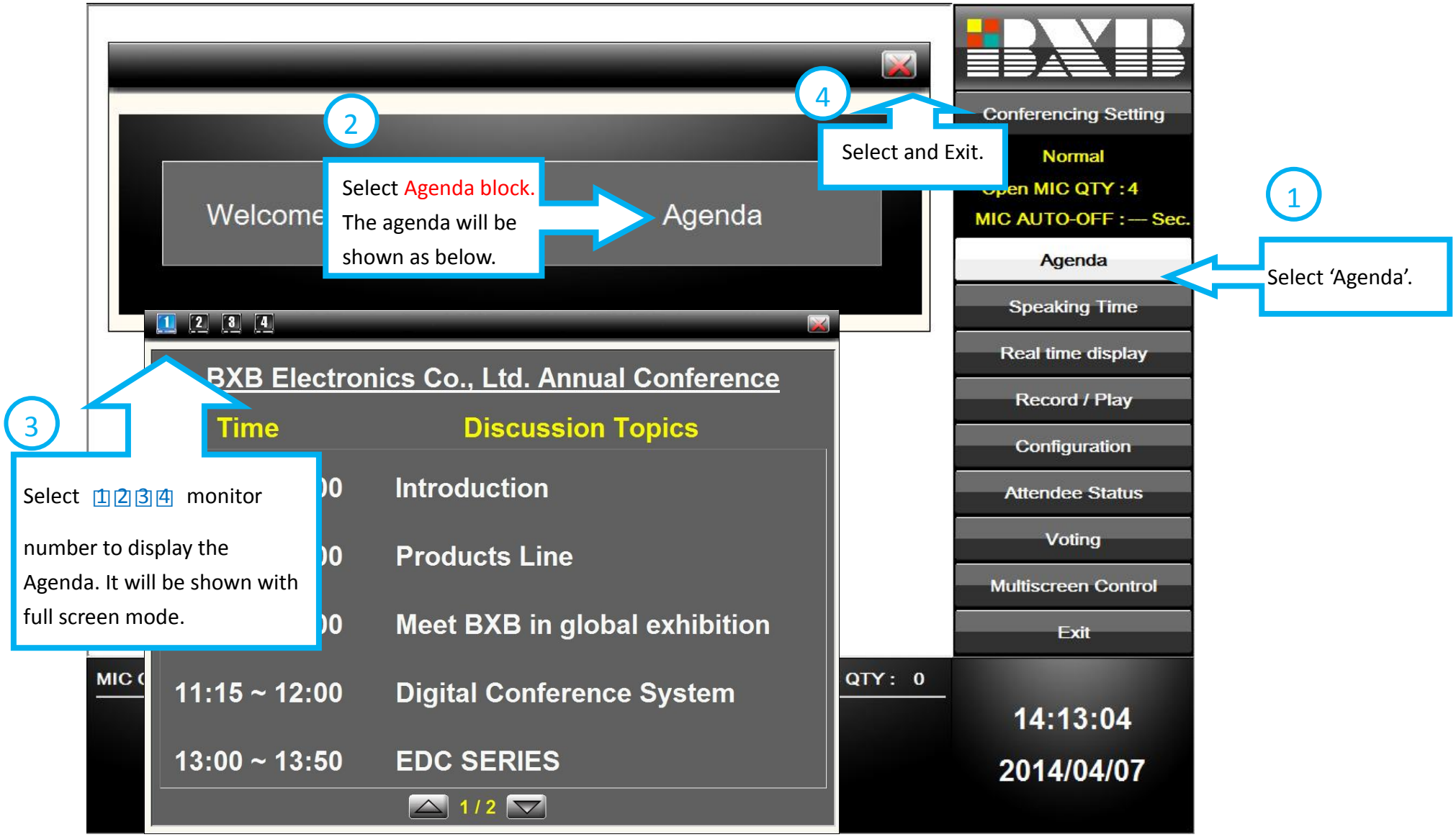
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2. Agenda-Welcome Content



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3. Agenda-Agenda



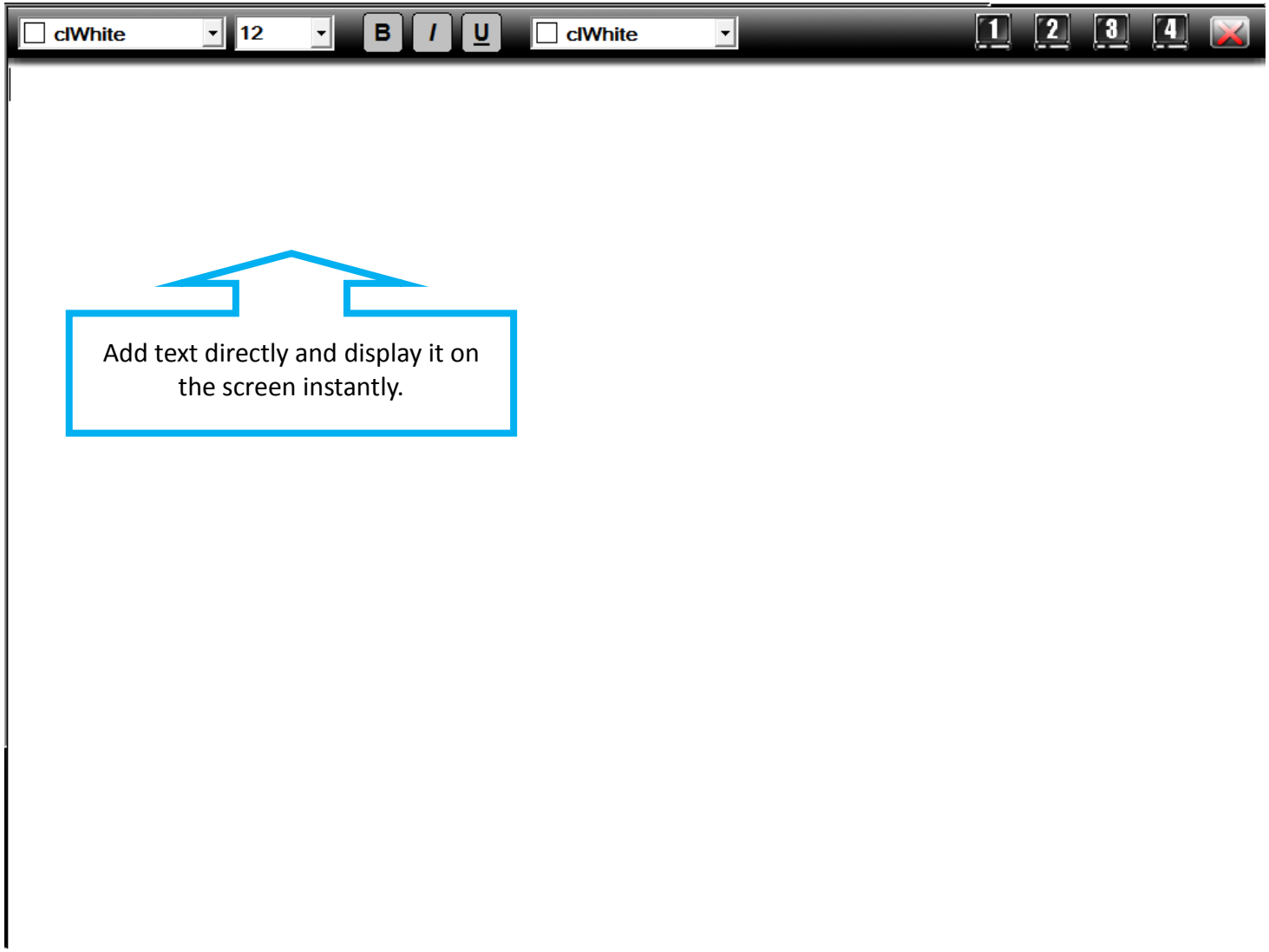
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4. Speaking time



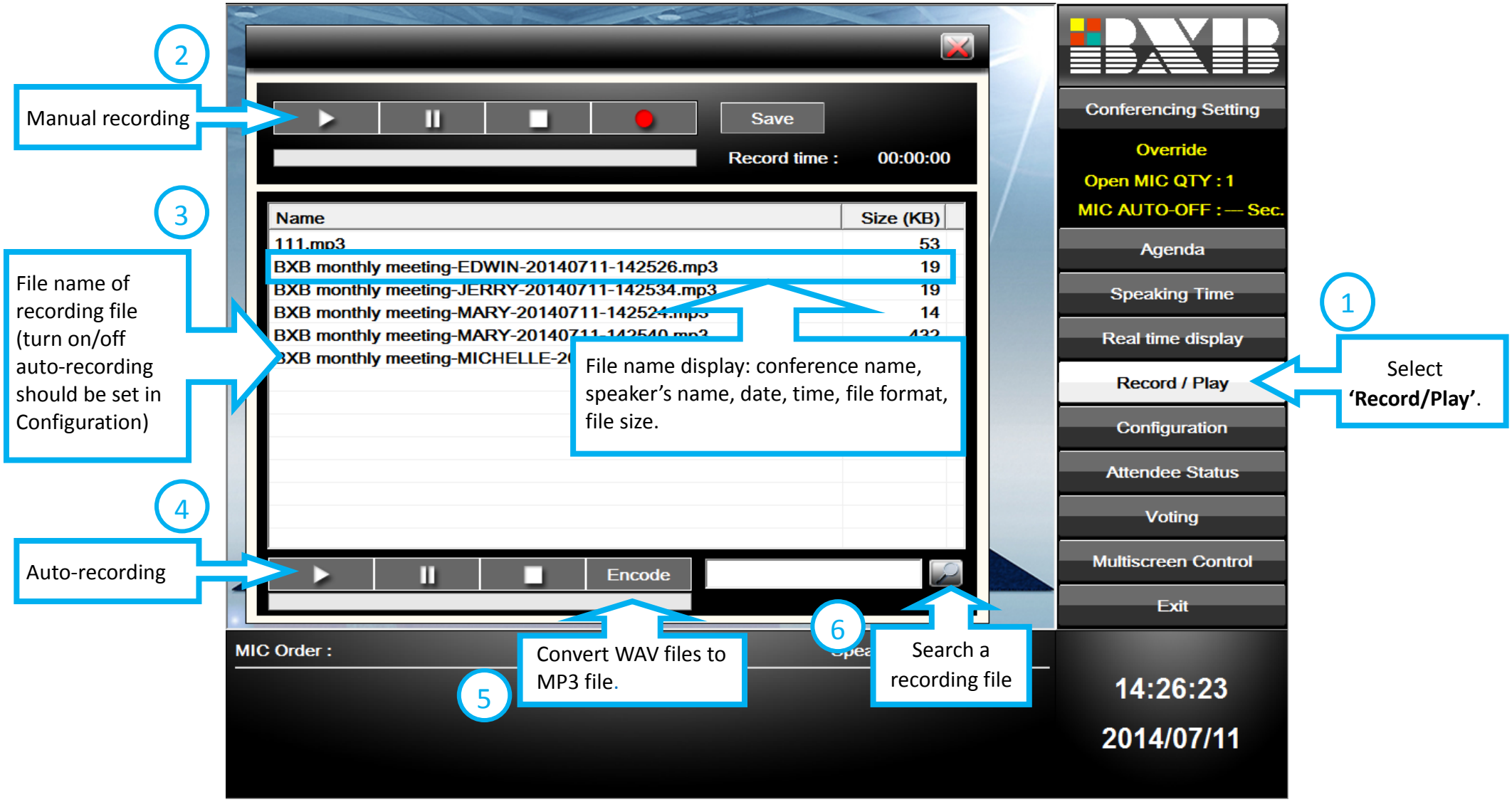
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5. Real time display



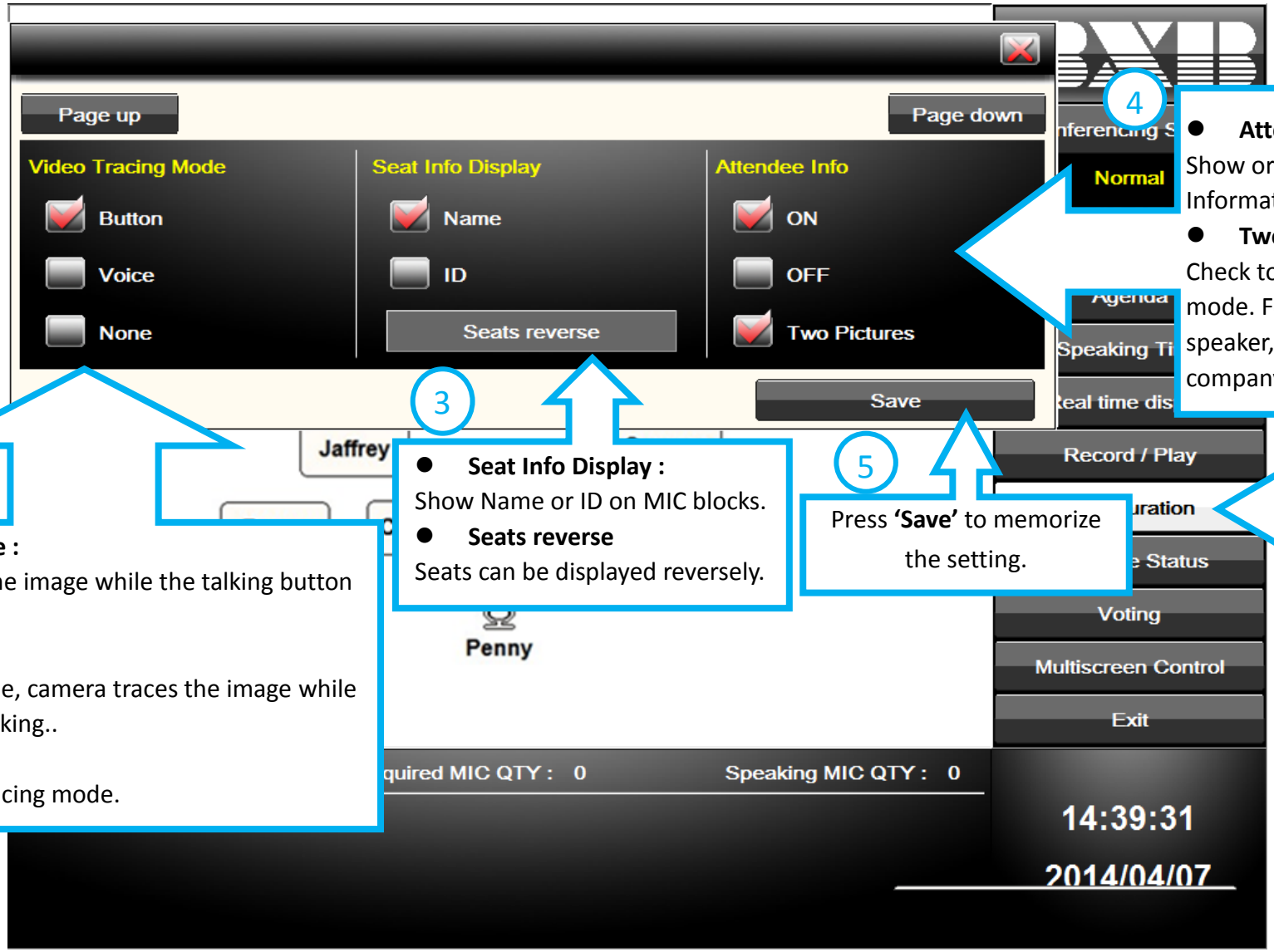
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6. Record / Play



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7. Configuration: Video Tracing Mode, Seat Info Display, Attendee Info



4

- **Attendee Info :**

Show or not show attendee's Information while the MIC is on.

- **Two Pictures**

Check to enable dual-picture display mode. For example, one picture for speaker, and another one for company logo or symbol.

2

- **Button mode :**

Camera traces the image while the talking button is being pressed.

- **Voice mode:**

In the voice mode, camera traces the image while someone is speaking..

- **None:**

Disable video tracing mode.

3

- **Seat Info Display :**

Show Name or ID on MIC blocks.

- **Seats reverse**

Seats can be displayed reversely.

5

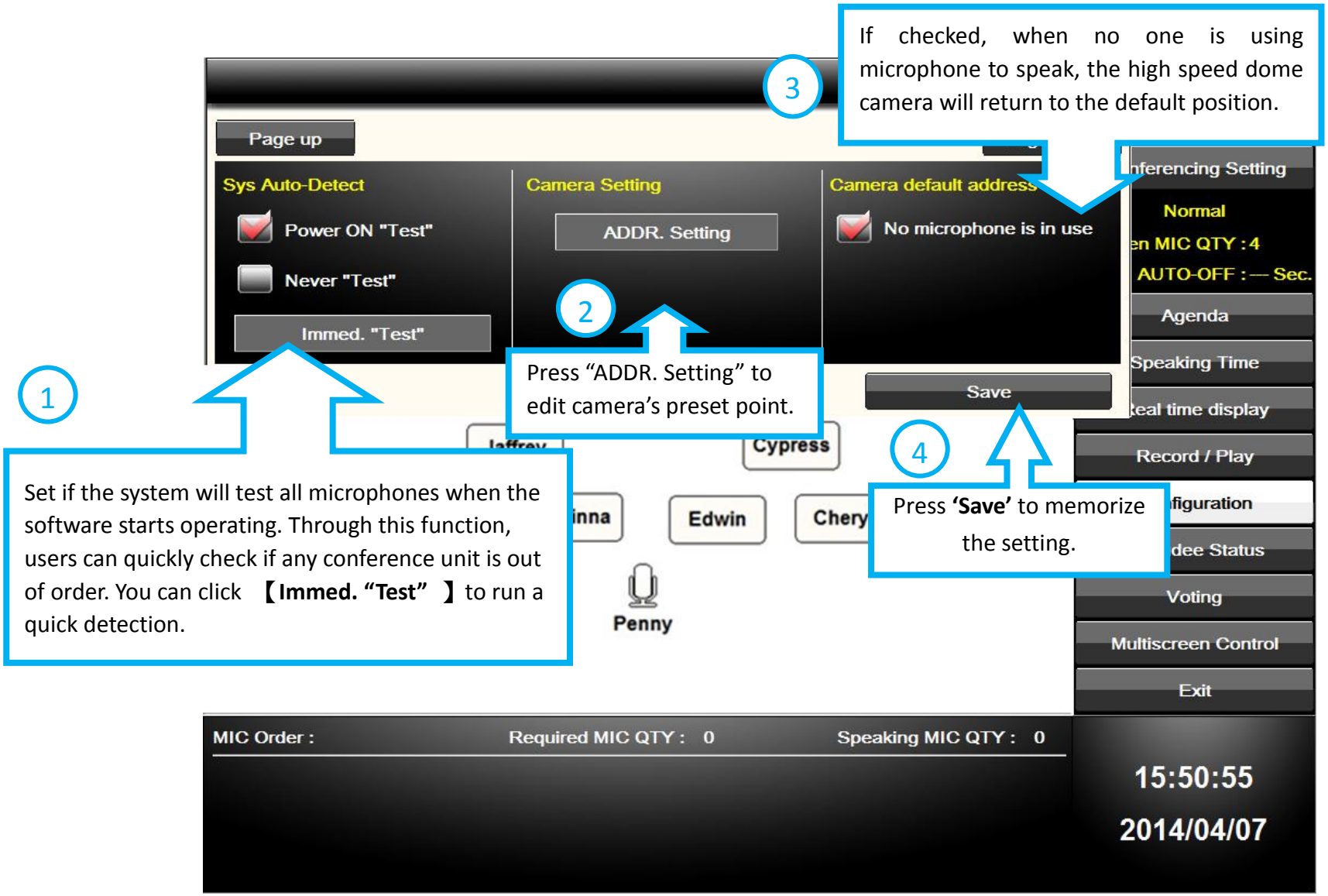
Press **'Save'** to memorize the setting.

Press **'Configuration'** button

1

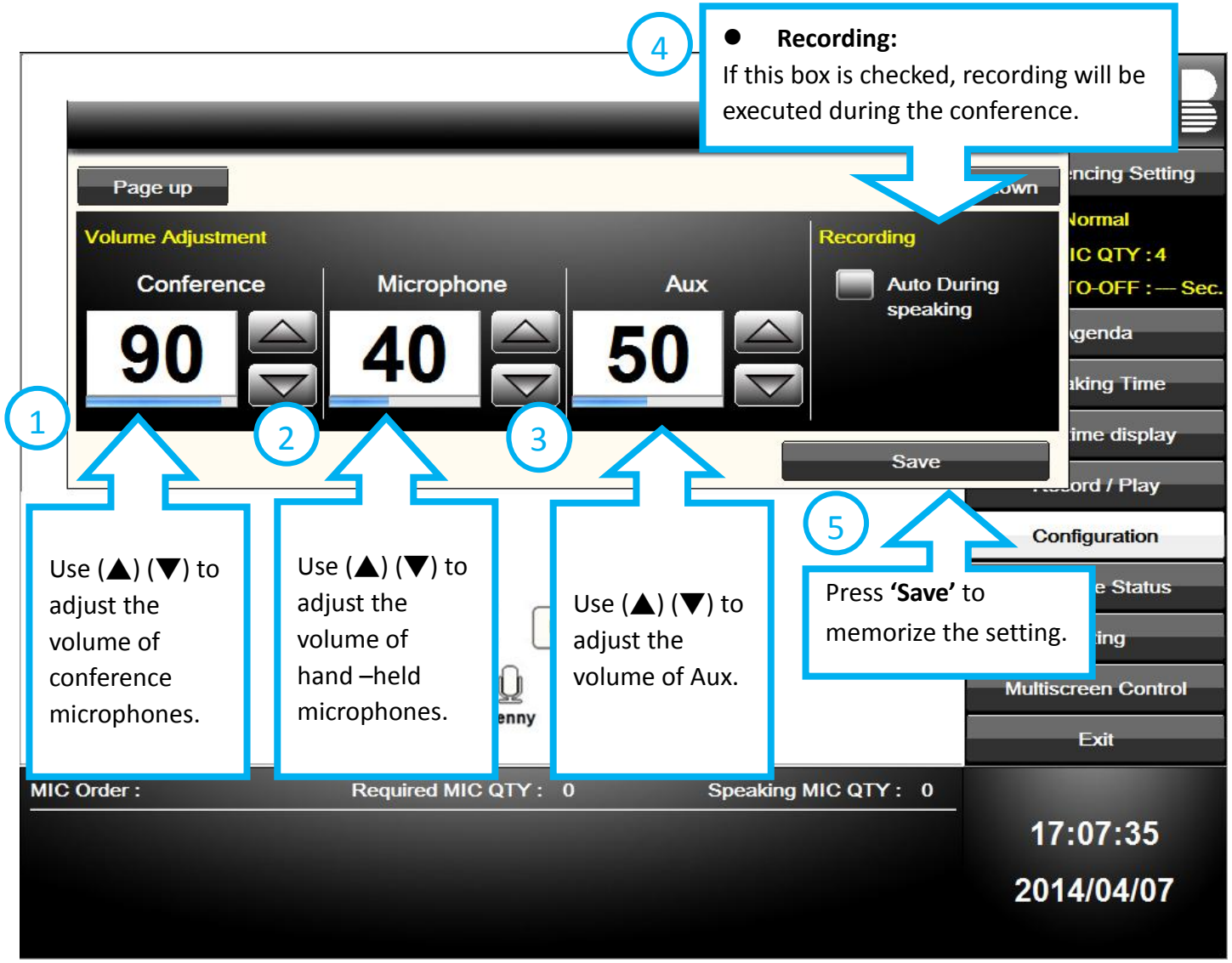
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7.1 Configuration: Sys Auto-Detect, Camera Setting, Camera default address



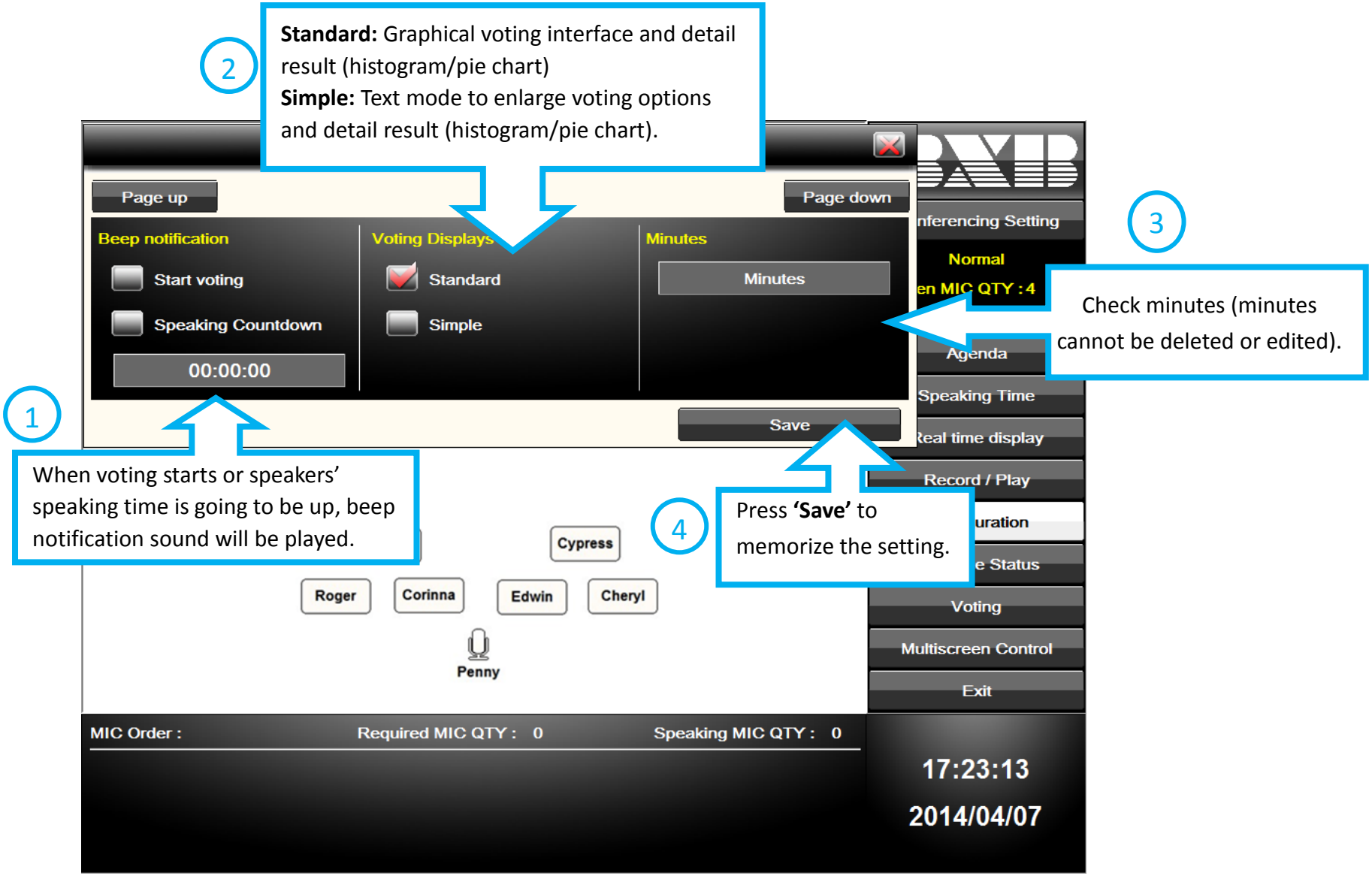
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7.2 Configuration: Volume Adjustment, Recording



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7.3 Configuration: Beep notification, Voting Display, Minutes



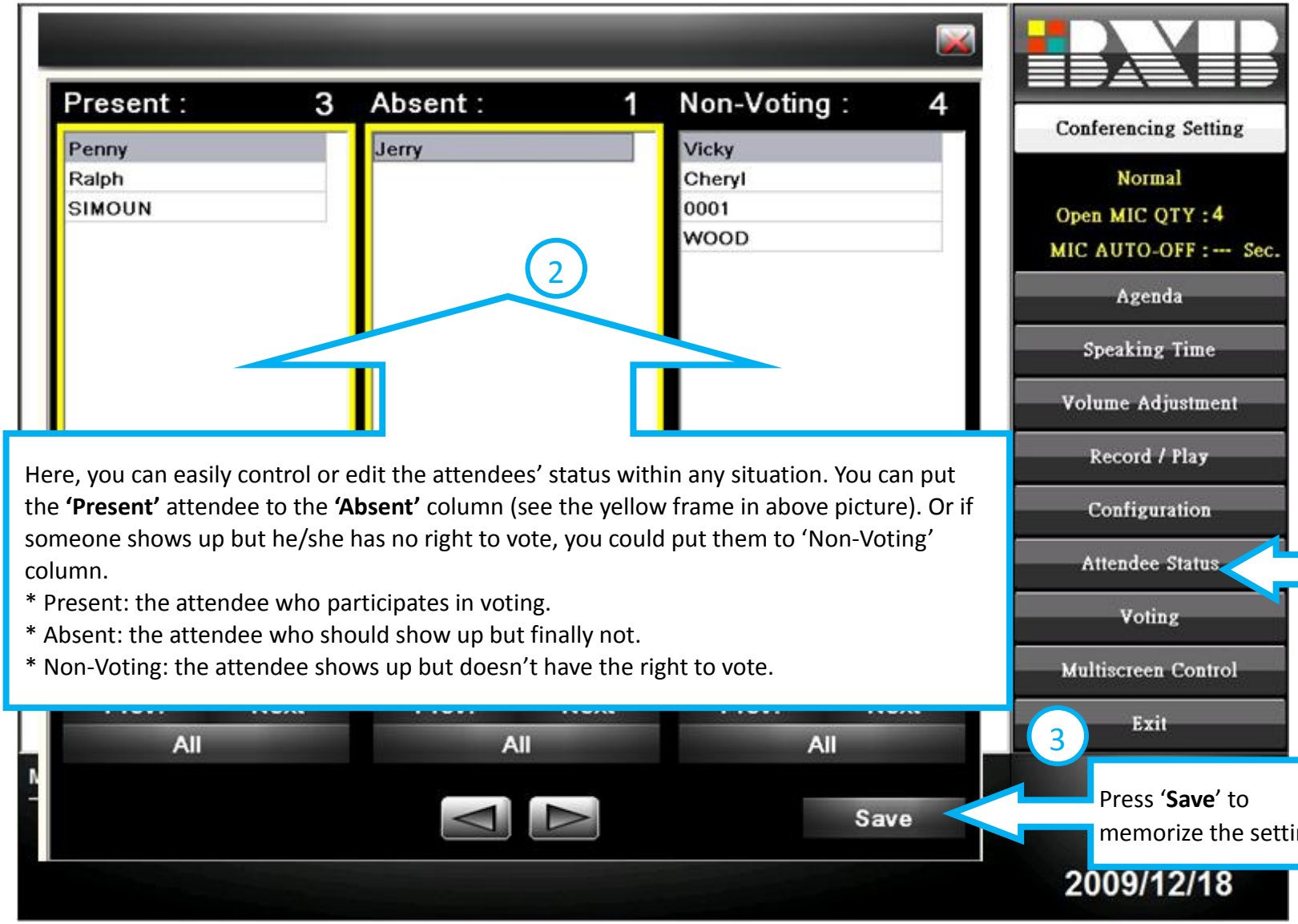
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7.4 Configuration: Mic ID Setting, Video Override



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8. Attendee Status



Here, you can easily control or edit the attendees' status within any situation. You can put the **'Present'** attendee to the **'Absent'** column (see the yellow frame in above picture). Or if someone shows up but he/she has no right to vote, you could put them to 'Non-Voting' column.

* Present: the attendee who participates in voting.
* Absent: the attendee who should show up but finally not.
* Non-Voting: the attendee shows up but doesn't have the right to vote.

1

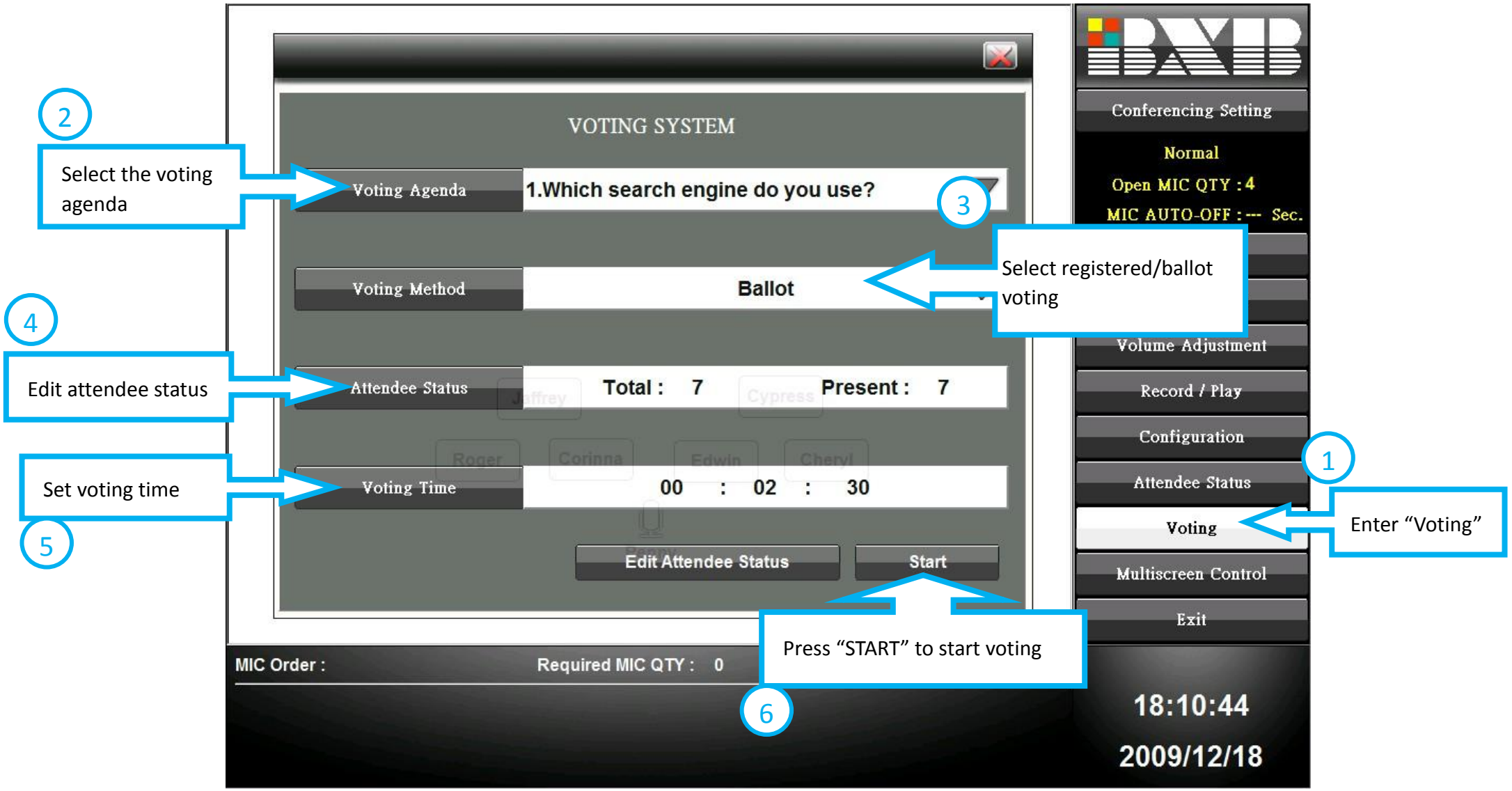
Press' **Attendee Status**' button.

3

Press '**Save**' to memorize the setting.

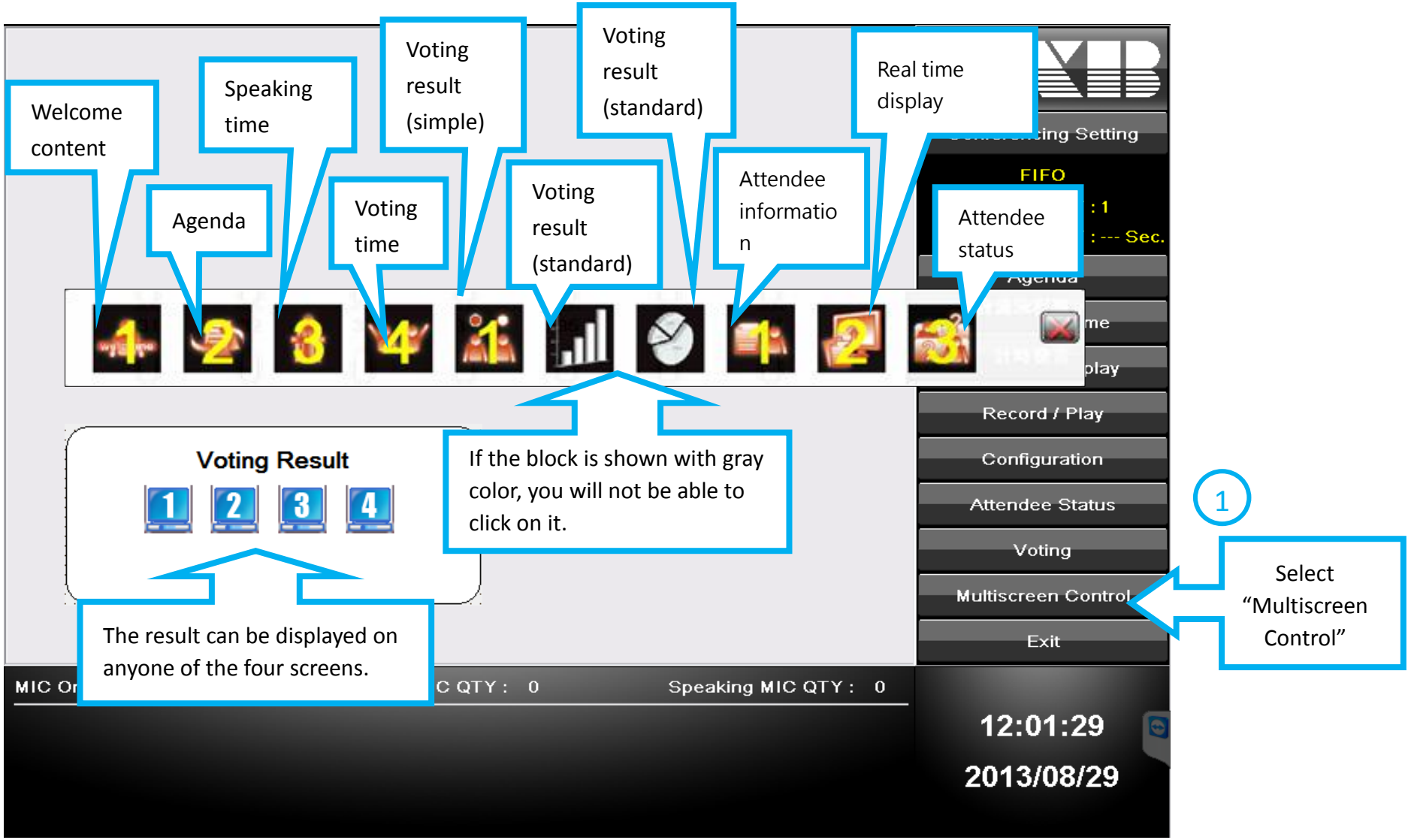
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9. Voting Mode



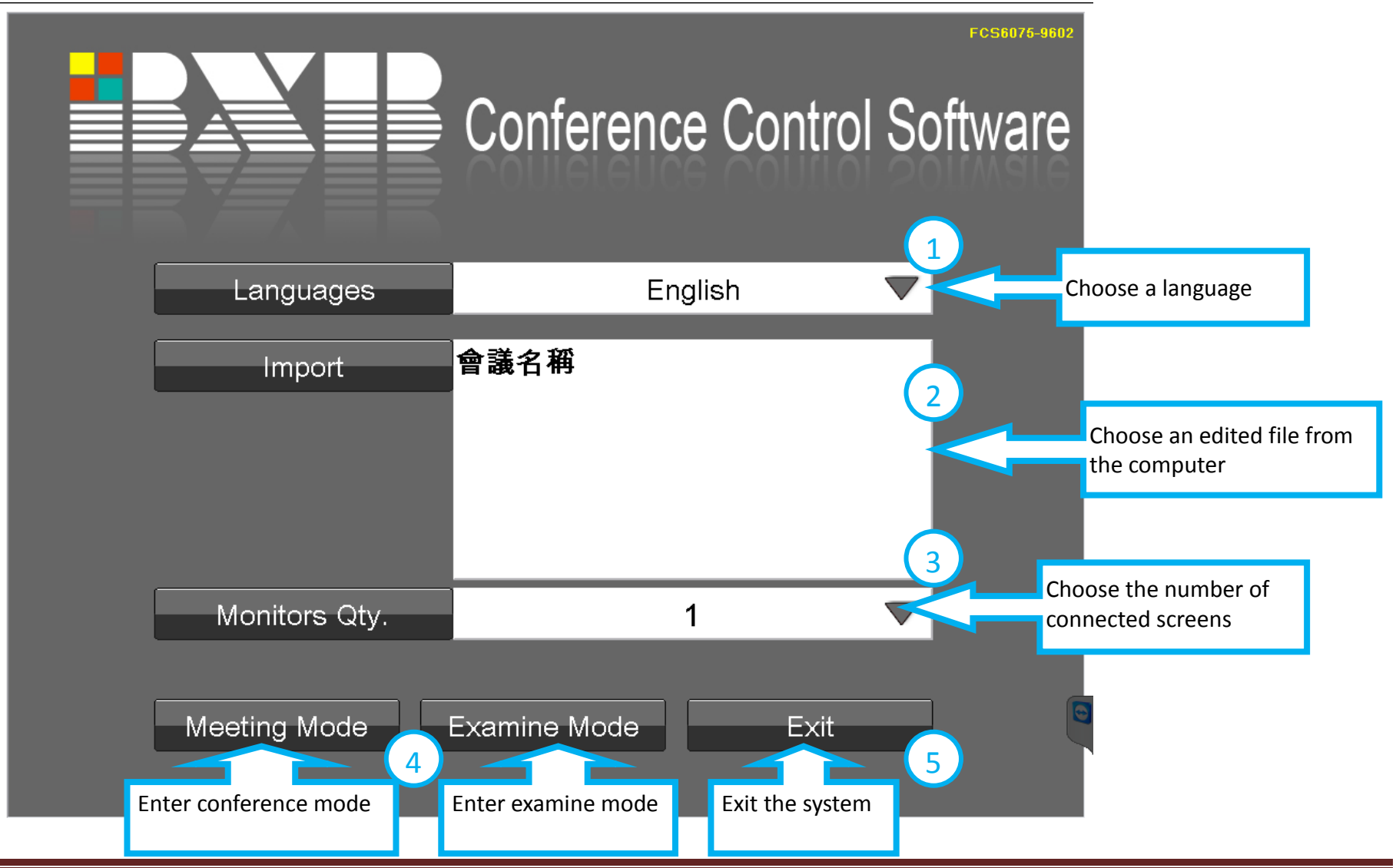
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9. Multiscreen Control



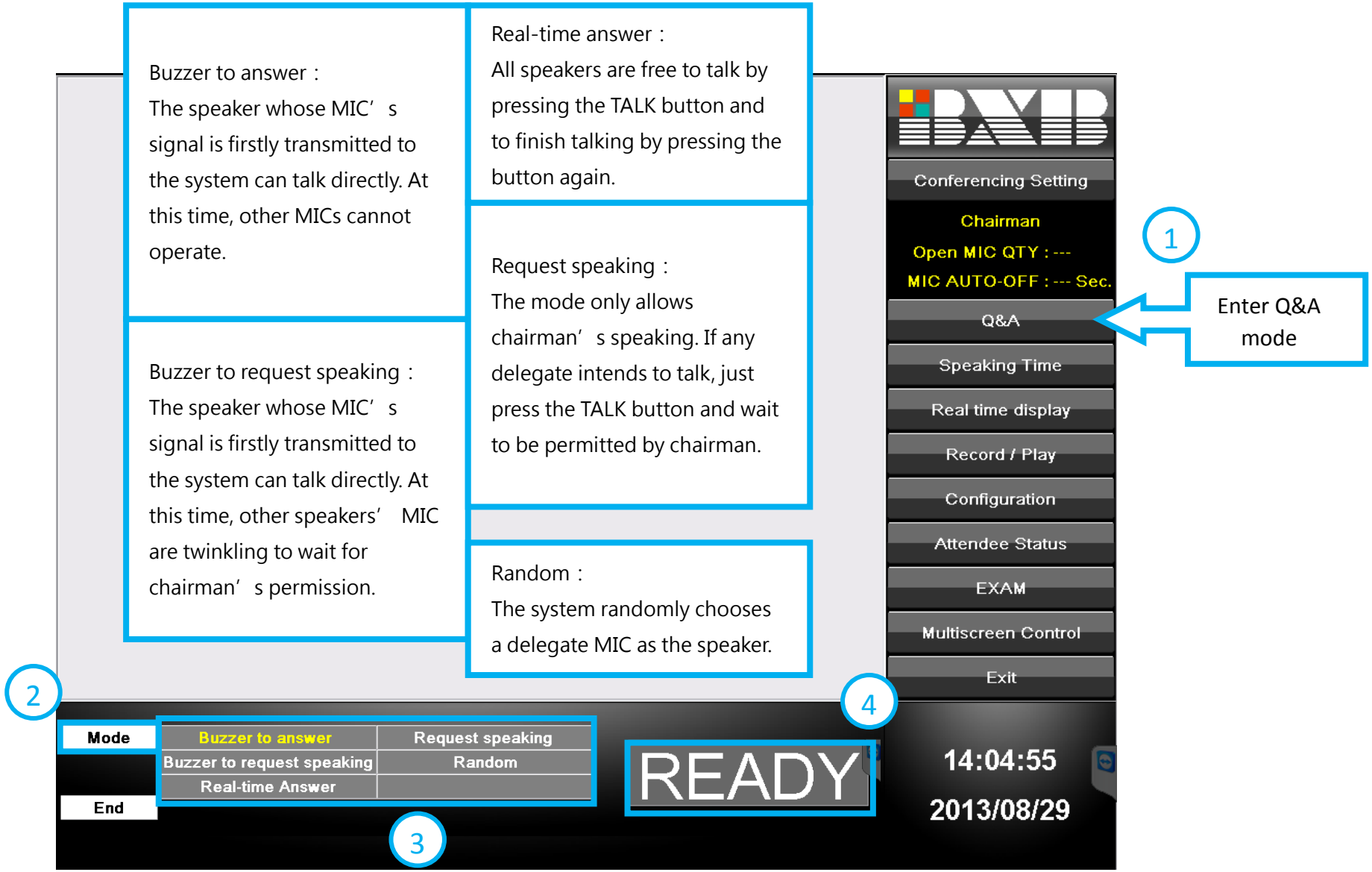
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【'OPERATE' Software Instructions- Examine Mode】(only for FCS-6075)



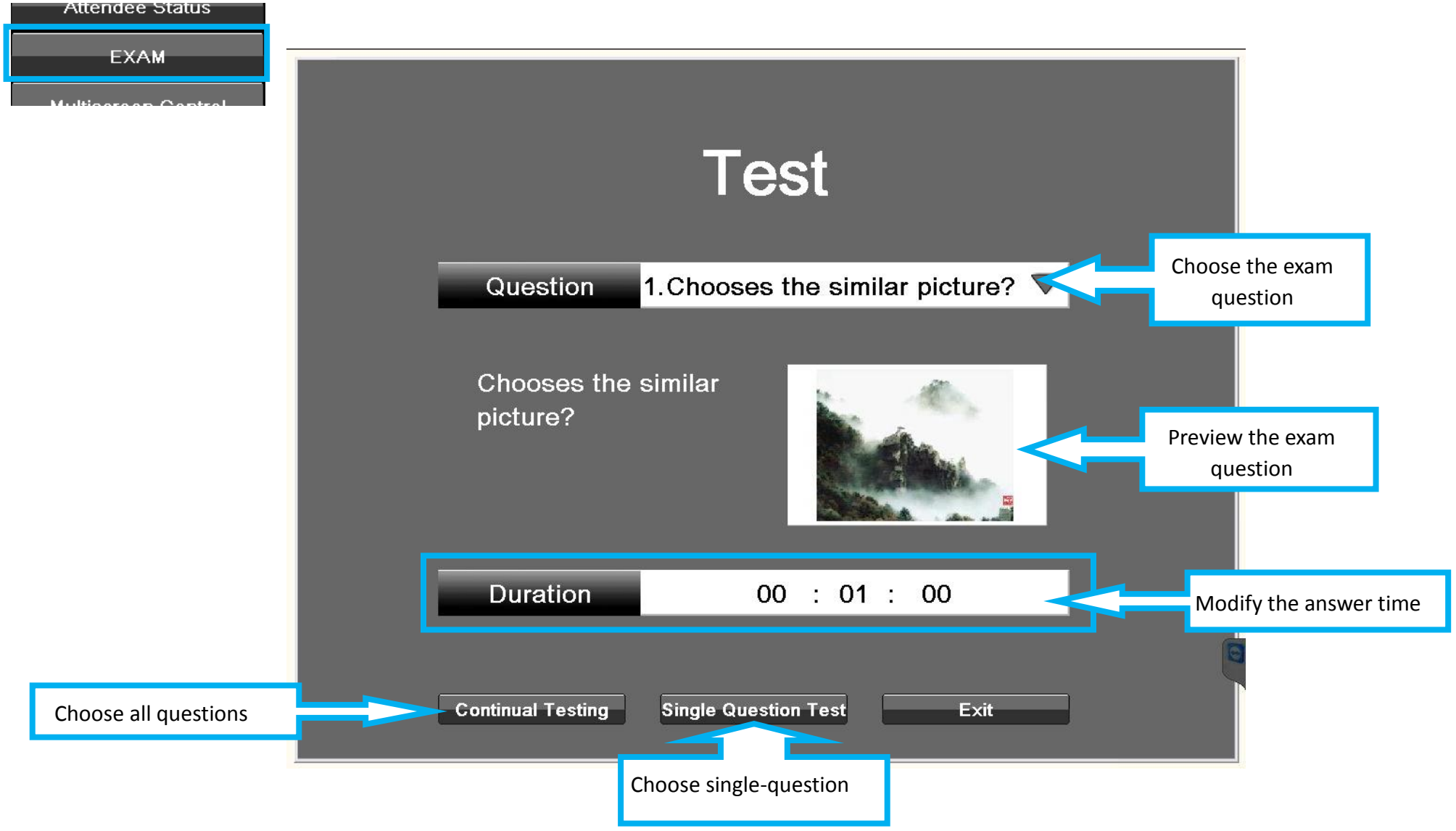
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1. Q&A



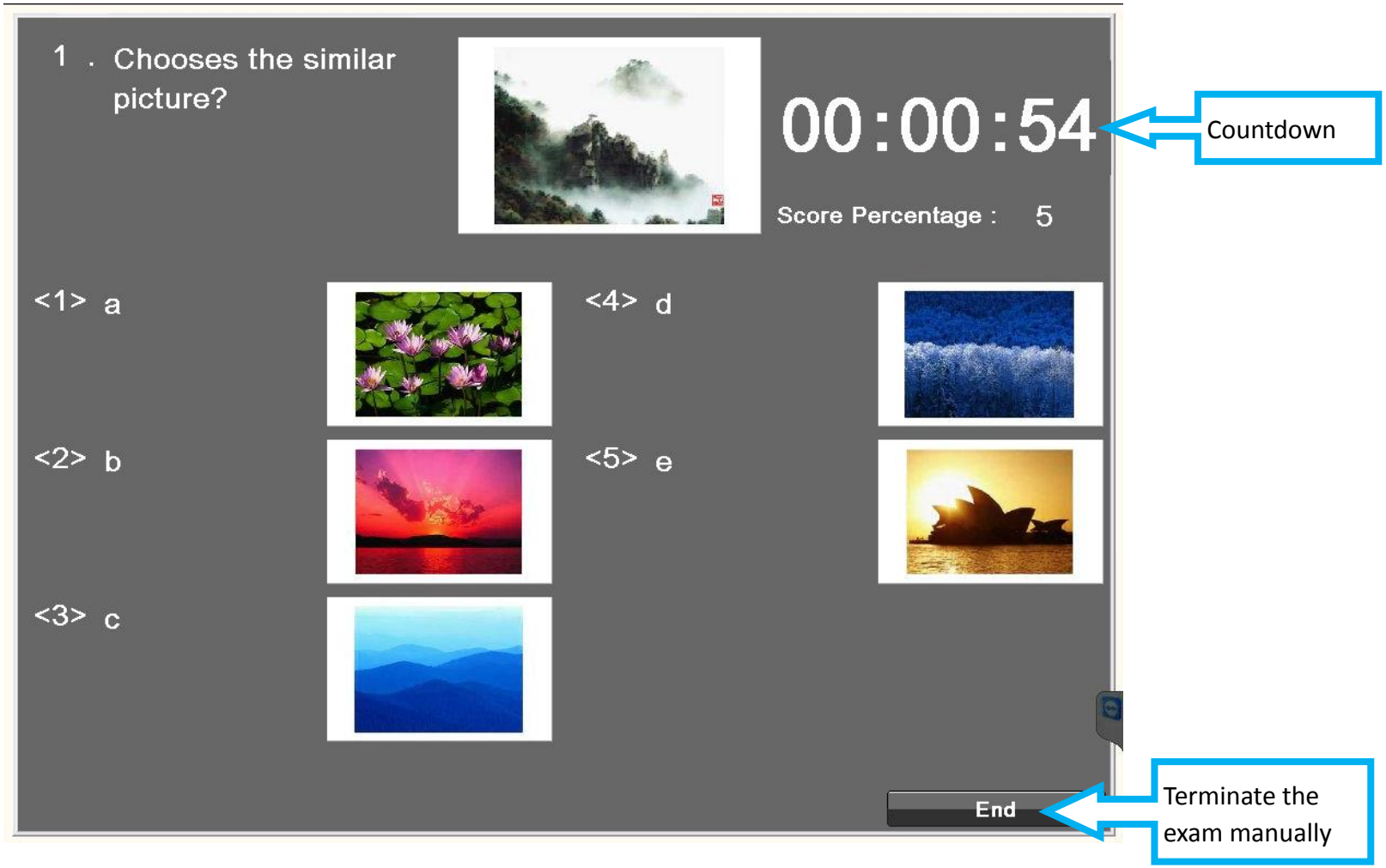
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2. Exam



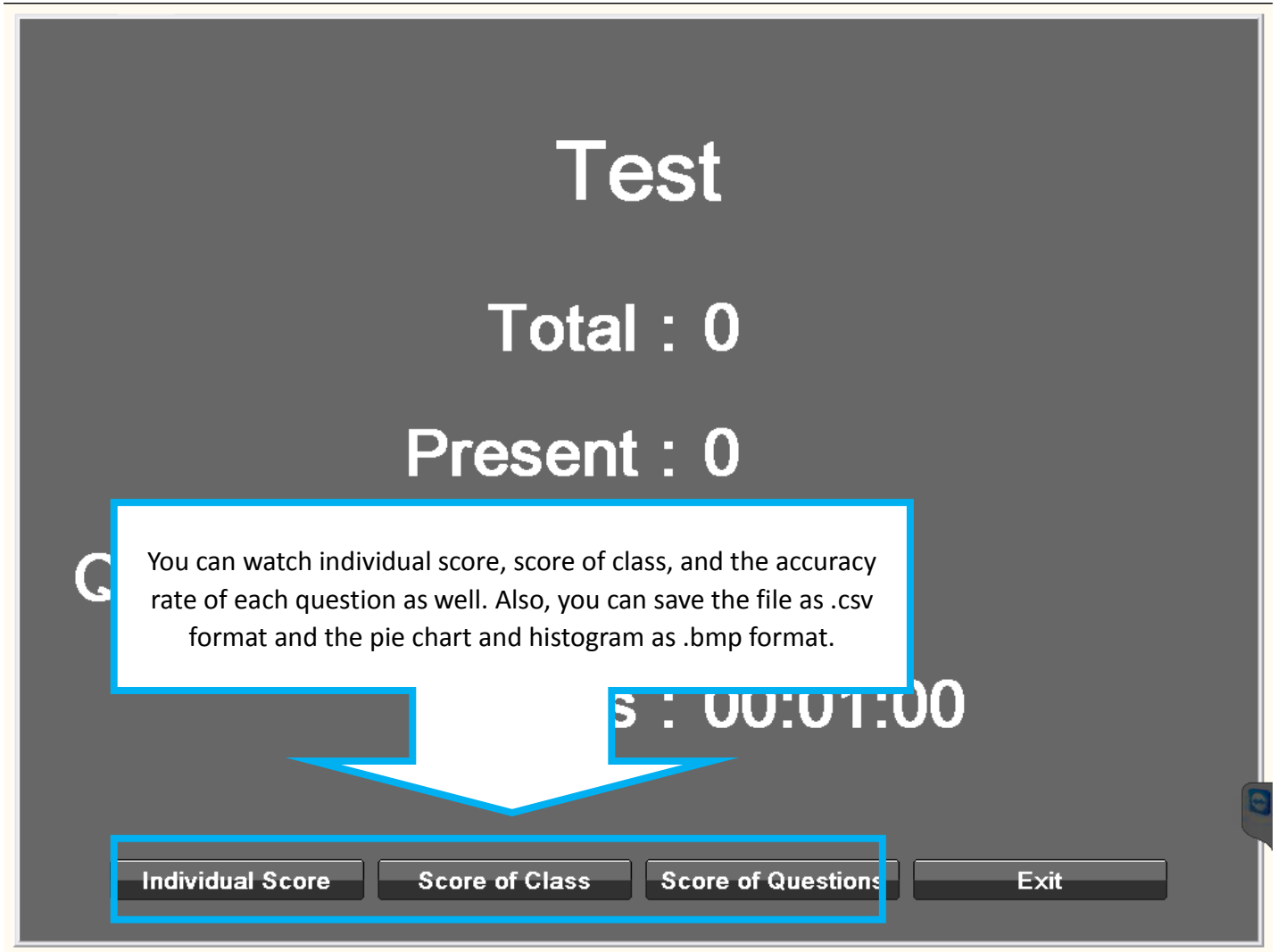
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2.1 Exam---During the exam



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2.2 Exam---In the end of exam



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Contact Technical Support Department

- Please refer to the user manual.

Please provide information listed below when you seek for the technical support through e-mail or phone:

- Product's name, version, and model number.
- Windows' version installed
- Hardware equipment and its specification
- Any warning message shown (you can take notes or capture the screen)
- Explicit statements and conditions of problems

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